

AGENCY MISSION STATEMENT:

**The mission of the OCCY outline in Title 10§601.3**

The mission of the Oklahoma Commission on Children and Youth is to improve services to children and their families by:

- Planning, coordinating and communicating with communities and between public and private agencies
- Independent monitoring of the children and youth service system
- Testing models and demonstration programs for effective services
- Conduct or otherwise provide continuing professional education and training
- Establish services for children of incarcerated parents

LEAD ADMINISTRATOR:

**Lisa Smith, Executive Director**  
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GOVERNANCE: (10§601.1) The Oklahoma Commission on Children and Youth which shall be composed of nineteen (19) members. The membership shall include:

**The Director of the Department of Human Services, the State Commissioner of Health, the Commissioner of the Department of Mental Health and Substance Abuse Services, the State Superintendent of Public Instruction, the Administrator of the Oklahoma Health Care Authority, the Director of the State Department of Rehabilitation Services, and the Chair of the SJR 13 Oversight Committee. The Executive Director of the Office of Juvenile Affairs;**

**Five members who shall be appointed by the Governor from a list submitted by the governing board of each of the following organizations:**

- the Oklahoma Children's Agencies and Residential Enterprises,**
- one statewide association of youth services,**
- the Oklahoma Bar Association,**
- the Oklahoma District Attorneys Association, and**
- a statewide court-appointed Special Advocate Association;**

**One member appointed by the Governor who shall represent one of the metropolitan juvenile bureaus;**

**One member representing business or industry, appointed by the Governor;**

**6. One member who is the parent of a child with special needs, appointed by the Speaker of the House of Representatives;**

**One member with a demonstrated interest in improving children's services who is not employed by a state agency or a private organization that receives state funds, appointed by the President Pro Tempore of the Senate;**

**One member who represents a community partnership board to be elected pursuant to the guidelines established by the Oklahoma Commission on Children and Youth; and**

**One member who shall be appointed by the Governor from a list of three names submitted by the Post Adjudication Review Board.**

**The appointed members shall have had active experience in services to children and youth and may serve four terms of two (2) years each. Any appointed member serving on the Commission on the effective date of this act shall be entitled to complete his or her term and shall be eligible to serve one additional term of two (2) years. Any person who served on the Commission prior to the effective date of this act shall be eligible to serve one additional term of two (2) years.**

Does the Board have any committees or subgroups? If so, please provide a detailed listing of the subgroups and their areas of focus. **please see attached.**

GOVERNANCE ACCOUNTABILITY:

Please provide copies of the minutes for any Commission/Board meetings the agency has had since July 1, 2010 in electronic format (Only in PDF format) Is there an attendance policy for board members/commissioners? If so, is it being followed? **The Oklahoma Commission on Children and Youth shall provide a monthly report on commission member attendance to the appointing authorities. (10§601.1)**

MODERNIZATION EFFORTS:

Please provide a listing of all government modernization efforts undertaken by the agency since July 1, 2010. Additionally, please provide any authorizing statutory changes that prompted the modernization efforts and whether those efforts have led to cost savings or additional cost burden.

**The OCCY eliminated a position by contracting with the Office of State Finance for the agency's Payroll, Purchasing, Accounts Receivable and Budgeting. As of December 21, 2012 The OCCY has completed all aspects of I.T. consolidation. OCCY also leased two CNG vehicles from OMES in lieu of gasoline vehicles.**

CORE MISSION:

What services are you required to provide which are outside of your core mission? Are any services you provide duplicated or replicated by another agency? Are there services which are core to your mission which you are unable to perform because of requirements to perform non-core services elsewhere? **The OCCY does not perform any services that fall outside of the mission of the agency.**

PRIVATE ALTERNATIVES:

Are any of the services which are performed by the agency also performed in the private sector in Oklahoma? **No.**

In other states? **No.**

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Has the agency been approached by any foundation, for-profit or not-for-profit corporation with efforts to privatize some of the functions of the agency? **No.**

**OCCY COMMISSION  
Standing Committees**

**Executive Committee (Current Members: Jay Scott Brown, Jason Charles, Wanda Felty, and OCCY Staff: Lisa Smith and Jack Chapman)**

*This committee is composed of the Chair, Vice-Chair, Secretary, one non-officer member and the Director of OCCY. It meets a minimum of once a year at the call of the Chair.*

**Finance Committee (Current Members: Commissioners Jay Scott Brown, James Saffle, Ken Couchman and OCCY Staff: Lisa Smith and Jack Chapman)**

*This committee meets a minimum of twice a year; once in June to consider a draft of the proposed budget after the agency receives its appropriation. The committee presents the budget to the full Commission for approval, and once in September to consider the draft budget request for the following fiscal year and to prioritize the funding requests that the agency makes to the Legislature. The committee presents the budget request to the Commission for approval.*

**Planning and Coordination Committee (Current Members: Commissioners Dr. Sid Brown, Jason Charles, Ken Couchman, Wanda Felty)**

*This committee meets regularly generally after Commission meetings to consider recommendations from community stakeholders that have been made to the Commission for improving the children and youth service system. The committee recommends to the full Commission recommendations to adopt and support which are incorporated into the Oklahoma State Plan for Services for Children and Youth. A subcommittee of the PC Committee is the Child Welfare Collaborative Subcommittee which is chaired by Commissioner Dr. Sid Brown.*

**Oversight Committee (Current Members: Commissioners Jason Charles, Jay Scott Brown, Sheryl Marseilles and OCCY Staff: Lisa Smith)**

*This committee will meet a minimum of once a year or at the call of the Chair to discuss the work of the Office of Juvenile System Oversight. Membership includes the Chair of the Commission and the Director.*

**Nomination/Recession Committee (Current Members: Commissioners Jay Scott Brown, Todd Pauley)**

*This committee will meet on an as-needed basis to review and make recommendation to the full Commission on nominations and recessions to the Interagency Child Abuse Prevention Task Force (ITF).*

**Legislative/Child Advocacy Committee (Current Members: Commissioners James Saffle, Wanda Felty, Ron Peters)**

*This committee will meet at a minimum of twice per year, once in the fall to discuss possible legislation to be put forth to the Legislature in the upcoming legislative session and once in early spring to discuss any issues it deems appropriate for the Commission to deal with regarding any pending legislation and/or child advocacy issues.*