

Oklahoma Senate Committee on Appropriations
2014-15 Performance Report
Pardon and Parole Board

AGENCY MISSION STATEMENT:

The Mission of the Pardon and Parole Board (PPB) is to provide quality and timely information to the Pardon and Parole Board members and Governor for them to make informed Clemency decisions on incarcerated adult felons.

LEAD ADMINISTRATOR:

Jari Askins, Executive Director, (405) 521-6600

GOVERNANCE:

PPB is headed by an appointee of an independent five member board. The Board members are appointed:

- Three by the Governor,
- One by the Count of Criminal Appeals, and
- One by the Supreme Court.

Board Members serve terms coterminously with the Governor. Current Board members are Ms. Vanessa Price, Chairman; Ms. Patricia High, Vice Chairman; Mr. Brett Macy, Mr. Tom Gillert and one vacancy.

GOVERNANCE ACCOUNTABILITY:

The Board meets once a month for a period of five days. Meetings are recorded. Staff takes written minutes at the Business Meeting. The meetings are divided into a business meeting and the parole hearings. The PPB is also required to conduct special meetings for clemency hearings for death row inmates when execution dates are scheduled. The Board keeps a copy of each ballot which is included in the minutes.

MODERNIZATION EFFORTS:

The Constitutional Amendment directing the Parole Board to make clemency decisions relating to a non-violent offender parole process has resulted in a cost-savings to the State by expediting the parole process. The Agency continues to implement procedures to process non-violent paroles in the most efficient manner resulting in cost savings to the State.

CORE MISSION:

There are no services provided outside of the core mission. There are no duplicative services provided by another agency.

PRIVATE ALTERNATIVES:

Services provided by the Parole Board are not performed in the private sector.

Agency Name

Lead Administrator: Jari Askins

Lead Financial Officer: Diane Thomas

	FY15 Projected Division Program Funding By Source			
	Federal	Revolving	Local	Other*
Administration	\$2,344,970	\$0	\$0	\$0
ISD - Data Processing	\$121,711	\$0	\$0	\$0
Total	\$2,466,681	\$0	\$0	\$0

*Source of "Other" and % of "Other" total for each.

	FY14 Carryover Funding Source			
	Federal	Revolving	Local	Other*
FY14 Carryover	\$286,395	\$0	\$0	\$0
Total	\$286,395	\$0	\$0	\$0

*Source of "Other" and % of "Other" total for each.

What Changes did the Agency Make between FY14 and FY15

- 1.) Are there any services no longer provided because of budget cuts?
The employees of the PPB must provide information to the Board Members to use in their decisions relating to clemency hearings. Appropriate funding levels ensure that sufficient staff is available to provide the information in a timely and accurate report.
- 2.) What services are provided at a higher cost to the user?
The Pardon and Parole Board relies on appropriated funding. User fees are not charged by this agency.
- 3.) What services are still provided but with a slower response rate?
The duties of the PPB staff include providing information to the Board Members on a monthly basis. Without proper staffing levels this information may not be provided with as much accuracy and timeliness.
- 4.) Did the agency provide any pay raises that were not legislatively/statutorily required?
No

	FY16 Requested Division Program Funding By Source			
	Federal	Revolving	Local	Other
Administration	\$2,944,970			
ISD-Data Processing	\$121,711			
Total	\$3,066,681	\$0	\$0	\$0

*Source of "Other" and % of "Other" total for each.

FY16 Top Five Appropriation Funding Requests

Salary Increases	\$ Amount	\$225,000
Hiring additional Investigators	\$ Amount	\$375,000
Total Increase above FY-15 Request		600,000

How would the agency handle a 3% appropriation reduction in FY16?

PPB will have to cut staff - and we are currently understaffed.

How would the agency handle a 5% appropriation reduction in FY16?

PPB will have to cut staff - and we are currently understaffed.

Is the agency seeking any fee increases for FY16?

	\$ Amount
Increase 1 Agency does not charge fees.	None
Increase 2	\$0
Increase 3	\$0

What are the agency's top 2-3 capital or technology one-time requests, if applicable?

N/A

Federal Government Impact

- 1.) How much federal money received by the agency is tied to a mandate by the Federal Government?
The PPB does not receive federal funding.
- 2.) Are any of those funds inadequate to pay for the federal mandate?
The PPB does not receive federal funding.
- 3.) What would the consequences be of ending all of the federal funded programs for your agency?
None
- 4.) How will your agency be affected by federal budget cuts in the coming fiscal year?
None

5.) Has the agency requested any additional federal earmarks or increases?
No

Division and Program Descriptions	
Administration The mission of the PPB is to provide quality and timely information of the Board members and Governor for them to make informed clemency decisions on incarcerated adult felons	
ISD- Data Processing This program provides funding to pay OMES for IT services.	
Division/Program III NA	
Division/Program IV NA	
Division/Program V NA	

	FY16 Budgeted FTE			
	Supervisors	Classified	Unclassified	Unemployed
Administration	5	35	4	2
Total	5	35	4	2

	FTE History			
	2015 Budgeted	2010	2009	2004
Administration	29	38	42	36
Total	29	38	42	36

	Performance Measure Review			
	FY13	FY12	FY11	FY10
Measure I To increase the accuracy of field investigators to 100% by January 2016 utilizing the improved program formula.	90%	Unknown	Unknown	Unknown
Measure II To docket all completed pardon applications within 90 days of a completed pardon application	0%	Unknown	Unknown	Unknown