

AGENCY MISSION STATEMENT:

To establish and administer rigorous professional standards for the preparation and certification of all professional educators and advocates for continuous improvements in educator preparation practice and policy in order to promote high levels of student achievement.

(Adopted 2012)

LEAD ADMINISTRATOR:

Ms. Renée Launey-Rodolf, Interim Executive Director/Director of Educator Preparation

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Address: Oklahoma Commission for Teacher Preparation

3545 NW 58 Street, Suite 200

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GOVERNANCE:

The Commission for Teacher Preparation is an administrative body composed of 24 members, of whom 20 shall be voting members and four shall be ex-officio, non-voting members. The 20 voting members shall serve staggered terms of 3 years.

Is the agency headed by a Governor appointee?

No

An appointee of an independent board?

No

Who selects the board?

See attachment #1

Who are the current members of the board?

See attachment #2

Does the Board have any committees or subgroups? If so, please provide a detailed listing of the subgroups and their areas of focus.

See attachment #3

GOVERNANCE ACCOUNTABILITY:

Please provide copies of the minutes for any Commission/Board meetings the agency has had since July 1, 2010 in electronic format (Only in PDF format)

Provide by email with this document.

Is there an attendance policy for board members/commissioners?

No

If so, is it being followed?

MODERNIZATION EFFORTS:

The Oklahoma Commission for Teacher Preparation (OCTP) has recently undertaken a number of modernization efforts

- **OCTP contracts with Agency Business Services, a division of Oklahoma Enterprise and Management Services, for agency financial services.**
- **OCTP continues to significantly increase the number of educator certification exams available at computer-based testing centers.**
- **OCTP contracts with OMES for all IT services, including telecommunications, hardware, software, server, and other technology services.**
- **OCTP has vastly expanded its utilization of technology. The agency now offers an online test registration system and receives all assessment reports, data, surveys, etc., electronically. In addition, OCTP has developed a web-based assessment database for consumer access.**
- **OCTP, with the assistance of OK.Gov. is developing two additional web-based databases that will serve Education Leadership Oklahoma/National Board teachers and Educator Preparation programs.**
- **The agency website has been expanded with links to most documents and information routinely needed by the public, teacher candidates, and teacher preparation institutions. The website also offers links to other education agencies and entities.**
- **University teacher preparation accreditation pre-visits are accomplished electronically. In addition, much of accreditation training is now accomplished through webinars and electronically archived offerings.**
- **OCTP continues to review and update the process and procedures by which staff makes purchases in order to optimize the use of state purchasing cards.**
- **OCTP complies with use the *Trip Optimizer* for all travel exceeding 100 miles per day**
- **OCTP has established a social media presence to keep constituents apprised of agency activities.**

OCTP has taken the following steps to cut costs and/or eliminate waste.

- **OCTP continues to review and analyze all expenditures, including communications, travel, conference fees, subscriptions, printing, purchases, professional memberships and postage, which has enabled OCTP to operate on a stand-still budget for the last three years.**
- **OCTP has reduced expenses through the increased use of technology including e-mail, conference calls, web-based training, and live-feeds.**

CORE MISSION:

What services are you required to provide which are outside of your core mission?

None

Are any services you provide duplicated or replicated by another agency?

No

Are there services which are core to your mission which you are unable to perform because of requirements to perform non-core services elsewhere?

No

PRIVATE ALTERNATIVES:

Are any of the services which are performed by the agency also performed in the private sector in Oklahoma?

No

In other states?

No

Has the agency been approached by any foundation, for-profit or not-for-profit corporation with efforts to privatize some of the functions of the agency?

No