2012-13 Performance Report

#### AGENCY NAME

#### AGENCY MISSION STATEMENT:

Here a simple statement of the adopted mission of the agency should be provided, along with the entity or person(s) who adopted the mission statement and when it was adopted.

The mission of the J.M. Davis Commission is to house, preserve, display and update the unique collection of firearms and historical artifacts collected by Mr. J.M. Davis and to provide an historical and educational experience for the viewing public

#### LEAD ADMINISTRATOR:

Here the name, title and contact information for the lead administrative person should be listed.

Wayne McCombs Executive Director 330 North J.M. Davis Blvd Claremore, OK 74019 <u>director@thegunmuseum.com</u> 918-341-5707

# **GOVERNANCE:**

Here a brief description of the agency's governance structure should be provided. Is the agency headed by a Governor appointee? An appointee of an independent board? Who selects the board, and who are the current members of the board.

The agency is governed by five commissioners that are nominated by the Claremore State Senator and appointed by the Governor.

Does the Board have any committees or subgroups? If so, please provide a detailed listing of the subgroups and their areas of focus. No

# **GOVERNANCE ACCOUNTABILITY:**

Please provide copies of the minutes for any Commission/Board meetings the agency has had since July 1, 2010 in electronic format (Only in PDF format) Yes. That information will be sent in a file in another e-mail.

Is there an attendance policy for board members/commissioners? Yes. Three of the five must be present to conduct a meeting. If so, is it being followed? Yes.

# **MODERNIZATION EFFORTS:**

Please provide a listing of all government modernization efforts undertaken by the agency since July 1, 2010. Additionally, please provide any authorizing statutory changes that

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prompted the modernization efforts and whether those efforts have led to cost savings or additional cost burden.

New lighting displays to reduce electric costs.

What steps has the agency taken to cut costs and/or eliminate waste? Are there efforts that have been successful which you believe could serve as a model for other state agencies seeking to keep costs minimal?

Keeping all air and heat units with clean filters and regular maintenance upkeep.

# **CORE MISSION:**

What services are you required to provide which are outside of your core mission? None Are any services you provide duplicated or replicated by another agency? No Are there services which are core to your mission which you are unable to perform because of requirements to perform non-core services elsewhere? No

# PRIVATE ALTERNATIVES:

<u>N/A</u>

Are any of the services which are performed by the agency also performed in the private sector in Oklahoma? In other states? Has the agency been approached by any foundation, for-profit or not-for-profit corporation with efforts to privatize some of the functions of the agency?