FY 2024 Budget Performance Review

09000 Office of Management and Enterprise Services

Lead Administrator: Steve Harpe Lead Financial Officer: Felicia Clark

Agency Mission

Dramatically change the experience of providing central services for the State of Oklahoma by focusing on human capital management, building deep relationships with all we serve, infusing modern technology into the citizen experience, while being fiscally responsible.

Division and Program Descriptions

Note: Please define any acronyms used in program descriptions.

Administrative Services (1000001, 1000027, 1000028)

Administration supports the director of OMES, coordinates and liaises with Capital Assets Management (CAM) to maintain the OMES offices within the Capitol; manages the OMES administrative offices for the director of OMES; and serves as the recording secretary for the Legislative Compensation Board and Contingency Review Board. Finance facilitates the financial functions specific to OMES operations. Public Affairs interfaces with the Legislature, news outlets and the general public in order to provide information, inform about OMES, and respond to open records requests on behalf of the agency.

Statewide Finance (1000002, 1000003, 1000014, 1000015, 1000025)

Budget provides a fiscal impact and policy analysis for the state and acts as the oversight function for approval of agency budgets. Tribal Gaming is responsible for monitoring compliance with Tribal compacts in place. Central Accounting and Reporting attends to the state's general ledger and accounting, provides agency business services, monitors and processes all expenditure transactions through PeopleSoft, and manages vendor files. Finance Center of Excellence advises on best practices, drives process improvement, and manages reporting and training strategies for statewide finance functions. Grants Management's aim is to increase federal funding to the state in order to increase jobs and investment, expand into new fields through cooperation with federal, state, and local partners, and leads the State's efforts to plan for, implement, and account for COVID-19 and other large projects.

CAM (all 20xxxxx)

Provides central printing, interagency mail, fleet management, federal and state property reutilization, risk management, state facilities strategy and operations, construction and properties, real estate and leasing, facilities management, and planning services for state agencies.

HCM (3000000)

Provides human resources, talent management, employee benefits services, strategic workforce programs, and policy. In addition, provides employment counseling, resume assistance, and job search assistance for veterans for The Office of Veterans Placement at OMES.

EGID (all 40xxxxx)

Administers the self-funded HealthChoice insurance plans available to state, education and local government employees and retirees.

Central Purchasing (5000001)

Oversees the Statewide Purchasing Act, manages the State Use program, and provides procurement services for the agency and its clients/customers. Audit and Internal Controls monitors and provides guidance to agencies in conjunction with statewide purchasing rules.

Information Services (all 8800xxx)

Responsible for the protection and provision of state IT services as pursuant to state legislation. Safeguards state data and applications; supports computers, phones, and software; Network & Servers: Builds and supports infrastructure for state data and applications; Applications: Builds, maintain and support applications and web services; Data: Support data integration and standards.

		FY'23 Budgeted Depart	artment Funding B	y Source			
Dept. #	Department Name	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
1	Administrative Services	\$4,657,438	\$0	\$2,094,650	\$0	\$0	\$6,752,088
2	Statewide Finance	\$8,728,570	\$1,096,593	\$13,522,911	\$0	\$20,000	\$23,368,074
3	Capital Assets Management (CAM)	\$10,909,138	\$0	\$111,860,369	\$0	\$0	\$122,769,507
4	Central Purchasing and Audit	\$26,936	\$0	\$8,067,273	\$0	\$0	\$8,094,209
5	Human Capital Management (HCM)	\$6,554,283	\$0	\$9,306,261	\$0	\$0	\$15,860,544
6	Employees Group Insurance (EGID)	\$0	\$0	\$52,592,346	\$0	\$0	\$52,592,346
7	Information Services*	\$62,069,961	\$0	\$117,161,750	\$0	\$0	\$179,231,711
8	County Emergency	\$0	\$0	\$0	\$0	\$4,000,000	\$4,000,000
9	Debt Service	\$23,654,354	\$0	\$0	\$0	\$0	\$23,654,354
10	Native American Cultural & Educational Authority (NACEA) (Pa	\$5,512,693	\$0	\$0	\$0	\$0	\$5,512,693
11	CARES Act CRF	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Total		\$122,113,373	\$1,096,593	\$314,705,560	\$0	\$4,020,000	\$441,935,526

Please describe source of Local funding not included in other categories:

Cash Management Improvement Act funds are used for our federal interest payment resulting from grant activity for all agencies. County Emergency fund is dedicated to counties for loans, and is not part of OMES's operational budget.

*Includes carryover appropriations

Note: \$2,257,975 of appropriations is transferred to Building and Facilities Revolving fund (245); \$1,200,000 of appropriations is transferred to the Pay for Success Innovation Fund (268); \$720,000 of appropriations is transferred to the Criminal Justice Pay for Success Revolving Fund (224).

	FY'22 Carryover by Funding Source						
Class Fund #	Carryover Class Fund Name	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
							\$0
							\$0
							\$0
1. Please descri	be source of Local funding not included in other categories:						
Please descri	be source(s) and % of total of "Other" funding if applicable:						

What changes did the agency make between FY'22 and FY'23?

1.) Are there any services no longer provided because of budget cuts?

No.

2.) What services are provided at a higher cost to the user?

None

3.) What services are still provided but with a slower response rate?

None.

4.) Did the agency provide any pay raises that were not legislatively/statutorily required?

^{2.} Please describe source(s) and % of total of "Other" funding if applicable for each department: N/A

	F\	/'24 Requested Fundir	ng By Department	and Source			
Dept. #	Department Name	Appropriations	Federal	Revolving	Other ¹	Total	% Change
1	Administrative Services	\$4,657,438	\$0	\$2,094,650	\$0	\$6,752,088	0.00%
2	Statewide Finance	\$8,728,570	\$2,241,000	\$13,315,733	\$20,000	\$24,305,303	4.01%
3	Capital Assets Management (CAM)	\$10,909,138	\$0	\$110,041,245	\$0	\$120,950,383	-1.48%
4	Central Purchasing and Audit	\$26,936	\$0	\$6,558,967	\$0	\$6,585,903	-18.63%
5	Human Capital Management (HCM)	\$6,554,283	\$0	\$7,920,854	\$0	\$14,475,137	-8.73%
6	Employees Group Insurance (EGID)	\$0	\$0	\$50,400,679	\$0	\$50,400,679	-4.17%
7	Information Services*	\$79,530,382	\$0	\$115,278,016	\$0	\$194,808,398	8.69%
8	County Emergency	\$0	\$0	\$0	\$4,000,000	\$4,000,000	0.00%
9	Debt Service	\$23,654,354	\$0	\$0	\$0	\$23,654,354	0.00%
10	Native American Cultural & Educational Authority (NACEA) (Pa	\$5,512,693	\$0	\$0	\$0	\$5,512,693	0.00%
11	CARES Act CRF	\$0	\$0	\$0	\$0	\$0	-100.00%
Total		\$139,573,794	\$2,241,000	\$305,610,144	\$4,020,000	\$451,444,938	2.15%

1. Please describe source(s) and % of total of "Other" funding for each department:
County Emergency fund is dedicated to counties for loans, and is not part of OMES's operational budget.

	FY'24 Top Five Operational Appropriation Funding R	Requests	
Request by Priority	Request Description		Appropriation Request Amount (\$)
Request 1:	State of Oklahoma's Disaster Recovery System & Lincoln Data Center		\$18,610,421
		Top Five Request Subtotal:	\$18,610,421
			*
Total Increase	e above FY-23 Budget (including all requests)		\$ 18,610,421
Difference bet	tween Top Five requests and total requests:		\$0
	Does the agency have any costs associated with the Pathfinder retirement	system and federal employees?	
No.			

How would the agency be affected by receiving the same appropriation for FY '24 as was received in FY '23? (Flat/ 0% change)

N/A - no additional appropriation request

How would the agency handle a 2% appropriation reduction in FY '24?

In the event of a 2% reduction in appropriation, the following would need to occur: Delayed initiation of IT modernization and cybersecurity projects; Delayed repairs to buildings; Increased rent to agencies; Delayed progress in shared services projects; Increased rates for services to agencies will need to be implemented.

	Is the agency seeking any fee increases for FY '24?		
		Fee Increase	Statutory change required?
		Request (\$)	(Yes/No)
Increase 1 N	one		
Increase 2			
Increase 3			

What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?		
Description of request in order of priority	Appropriated	Submitted to LRCPC?
Description of request in order of priority	Amount (\$)	(Yes/No)
Priority 1 None		
Priority 2		
Priority 3		

		Fed	eral Funds				
CFDA	Federal Program Name	Agency Dept. #	FY 23 budgeted	FY 22	FY 21	FY 20	FY 19
11.549	Public Safety Broadband Network (PSBN) via the FirstNet gran	8800200	-	-	181,685.47	287,819.94	226,925.00
17.207	State Occupational Licensing Review and Reform Grant	1000002	-	107,149.66	92,443.00	91,551.00	47,785.00
84.425C	Governor's Emergency Education Relief I	1000015	168,491.67	236,598.33	-	-	-
21.023	Emergency Rental Assistance	1000015	50,165.00	37,835.00	-	-	-
	American Recovery Plan Act	1000015	877,936.33	2,601,557.07	-	-	-

Federal Government Impact 1.) How much federal money received by the agency is tied to a mandate by the Federal Government? None. 2.) Are any of those funds inadequate to pay for the federal mandate? N/A 3.) What would the consequences be of ending all of the federal funded programs for your agency? 4.) How will your agency be affected by federal budget cuts in the coming fiscal year? 5.) Has the agency requested any additional federal earmarks or increases? None.

	FY'23 Budgeted FTE						
Division #	Division Name	Supervisors	Non-Supervisors	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$100K	\$100K+

1	Administrative Services	15.0	30.5	1.5	22.0	11.0	11.0
2	Statewide Finance	17.0	66.3	2.5	64.8	13.0	3.0
3	Capital Assets Management (CAM)	34.0	114.0	19.0	114.0	12.0	3.0
4	Central Purchasing and Audit	8.0	39.0		37.0	8.0	2.0
5	Human Capital Management (HCM)	14.0	57.0	14.0	40.0	14.0	3.0
6	Employees Group Insurance (EGID)	27.0	94.0	1.0	97.0	9.0	14.0
7	Information Services	89.0	540.8	5.5	341.3	226.0	57.0
Total		204.0	941.5	43.5	716.0	293.0	93.0

	FTE History						
Division #	Division Name		2023 Budgeted	2022	2021	2019	2014
1	Administrative Services		45.5	41.0	36.0	41.0	21.0
2	Statewide Finance		83.3	76.0	76.5	87.0	92.0
3	Capital Assets Management (CAM)		148.0	132.0	140.0	169.0	152.0
4	Central Purchasing and Audit		47.0	45.0	44.0	42.0	29.0
5	Human Capital Management (HCM)		71.0	51.0	59.0	64.0	54.0
6	Employees Group Insurance (EGID)		121.0	108.0	113.5	130.0	142.0
7	Information Services		629.8	563.0	552.0	695.0	806.0
Total			1,145.5	1016.0	1021.0	1228.0	1296.0

Performance	e Measure Review	<i>i</i>			
	FY 22	FY 21	FY 20	FY 19	FY 18
Administrative Services Increase the percentage of employees who are fully engaged as measured by the annual OMES Employee Engagement Survey.	Available January 2023	84%	82%	N/A	N/A
Statewide Finance The amount of state reserves in constitutional funds and funds not yet encumbered.	\$2.7 billion	\$1.826 billion	\$1.549 billion	N/A	N/A
Capital Asset Management To reduce the State's overall real estate footprint to generate greater efficiencies with the transition to a more flexible work environment (i.e. increased teleworking capabilities) and reduce maintenance and energy costs.	314 sqft/person	324 sqft/person	324 sqft/person	N/A	N/A
Human Capital Management Increase percentage of completion of statutory credit hours by supervisors statewide	Available January 2023	97%	89%	78%	80%
Employees Group Insurance					
Manage healthcare premium cost growth at or below the national 5-year rolling average for HealthChoice members. Premium cost growth is measured by comparing costs of the national 5-year rolling average to the Oklahoma 5-year rolling average.	Oklahoma 0.9% National 4.8%	Oklahoma 2.2% National 3.1%	Oklahoma 2.50% National 3.20%	Oklahoma 2.30% National 3.60%	Oklahoma 3.10% National 4.00%
Central Purchasing					
Increase annual savings and cost avoidance for spend associated with statewide contracts, agency acquisitions, agency reported savings on spend within their threshold, and the P-card program. Annual calculation of savings reported by Central Purchasing	\$158.0 million	\$136.7 million	\$117.0 million	N/A	N/A
Information Services					
Reduce time to deliver new standard device to end user after receipt of request and confirmation of delivery details First Call Resolution - Increase the percentage of issues resolved on the first call	4.1 days 65%	5.2 days 93%	N/A 61%	N/A 52%	N/A 73%
Improve the resiliency of the state's cybersecurity defenses by decreasing the Security Resiliency Index.	78.0	164.4	181.7	N/A	N/A

Revolving Funds (200 Series Funds)						
Please provide fund number, fund name, description, and revenue source	FY'20-22 Avg. Revenues	FY'20-22 Avg. Expenditures	June '22 Balance			
20000 OMES Revolving	\$2,425,300	\$3,576,540	\$1,664,740			
20100 General Purpose Revolving	\$0	\$7,052	\$3,928			
20200 Deferred Maintenance	\$0	\$0	\$4,200			
20300 Communications Revolving	\$4,934	\$5,996	\$14,801			
20400 Tribal & Gaming Revolving	\$1,187,686	\$1,340,012	\$814,058			
20500 Risk Management Revolving	\$42,505,835	\$43,334,335	\$47,553,084			
21000 Telecommunications Revolving (ISD)	\$111,258,587	\$138,240,756	\$2,360,116			
21700 Digital Transformation Revolving	\$0	\$2,643,363	\$587,389			

	1		
22300 Risk Management Foster Families Revolving	\$460,489	\$455,600	\$25,044
22400 Criminal Just Pay for Success Fund	\$0 \$1,242,140		\$342,796
22500 State Use Committee Revolving	\$452,569 \$346,174		\$997,770
23100 Postal Services Revolving	\$567,116 \$580,798		\$473,474
24400 Statewide Surplus Property Revolving	\$4,638,063	\$4,240,198	\$2,066,328
24500 Facilities Service Revolving	\$12,636,828	\$15,284,750	\$4,961,748
25000 CMIA Fund	\$10,824 \$18,656		\$11,462
25500 Risk Management Motor License Agents Revolving	\$107,996	\$107,996 \$41,121	
26000 Risk Management Fire Protection Revolving	\$1,589,964	\$1,589,964 \$1,383,749	
26200 Risk Management Political Subdivision Participation Revolving	\$107,824	\$107,824 \$106,631	
26500 Risk Management Worker's Comp Revolving	\$3,643,251 \$3,960,996		\$55,033
26800 Pay for Success Innovation Fund	\$0	\$21,176	\$2,878,824
27000 Cent. Purch/Registration of State Vendors Revolving	\$94,849	\$24,662	\$398,149
27100 Vendor Fees and Rebates Revolving	\$7,575,020	\$4,782,219	\$8,785,775
27500 State Recycling Revolving	\$6,529	\$82,003	\$63,247
28000 Fed. Surplus/State Surplus Property Revolving	\$827,452	\$1,056,539	\$612,052
28200 Const & Prop/State Construction Revolving	\$0	\$0	\$218
28300 Maintenance of State Buildings Revolving	\$1,468,168	\$2,445,222	\$17,493,368
28400 HCM Oklahoma Commission on Status of Women Revolving	\$51,860	\$17,760	\$132,241
28800 Benefits Council Administration Revolving	\$0	\$42,015	\$0
29000 EGID Administration Revolving	\$45,740,571	\$44,623,520	\$3,648,551
29200 Medical Expense Liability Revolving	\$442,411	\$136,079	\$3,132,039
29400 OK Print Shop Revolving	\$1,597,102	\$1,501,655	\$438,514

29500 Emergency & Transportation Revolving	\$6,143,858	\$5,057,741	\$6,937,606
29600 State Fleet Management Fund	\$7,164,762	\$5,835,862	\$8,330,879
29800 Human Capital Management Revolving	\$4,253,195	\$4,331,209	\$1,139,242
29900 State Tribal Litigation Revolving	\$0	\$193,862	\$9,806,138

FY 2023 Current Employee Telework Summary								
List each agency location, then report the number of employees associated with that location in the teleworking categories indicated. Use "No specified location" to account for remote employees not associated with a site. Use actual current employees, not budgeted or actual FTE.			Full-time and Part-time Employees (#)					
Agency Location / Address	City	County	Onsite (5 days onsite, rarely remote)	Hybrid (2-4 days onsite weekly)	Remote (1 day or less weekly onsite)	Total Employees		
2120 NE 36th St	Oklahoma City	Oklahoma	14			14		
2221 N Culbertson Dr	Oklahoma City	Oklahoma	2			2		
2222 N Walnut Ave	Oklahoma City	Oklahoma	14			14		
2300 N Lincoln Blvd	Oklahoma City	Oklahoma	11			11		
2307 N Central Ave	Oklahoma City	Oklahoma	5		1	6		
2401 N Lincoln Blvd	Oklahoma City	Oklahoma	142	157	93	392		
2501 N Lincoln Blvd	Oklahoma City	Oklahoma	2			2		
2530 W Reno Ave	Oklahoma City	Oklahoma	9	1		10		
2616 North Stiles	Oklahoma City	Oklahoma	2	3		5		
3100 N Creston	Oklahoma City	Oklahoma	9			9		
3115 N Lincoln Blvd	Oklahoma City	Oklahoma	163	145	260	568		
820 NE 23rd St	Oklahoma City	Oklahoma	3			3		
				Total Agency Employees		1036		