

**FY'22 Budget Performance Review
Oklahoma State Bureau of Investigations 308**

Lead Administrator: Ricky Adams

Lead Financial Officer: Dan Melton

Agency Mission

We exist to protect our citizens and support our public safety partners by providing Oklahoma's premier investigative, intelligence, information, and forensic services.

Division and Program Descriptions

100001- Administration

Professional Standard, Training and CALEA Manager) and the Support Services Division (Human Resources; Accounting & Budget; Procurement, Facilities & Telecommunications and Information Technology). This group provides overall leadership, strategic planning, and direction. Support Services provides logistical and administrative support to the agency.

0100040- Admin/Admin Svc Fed Grant

Administration of Federal Grants for Administration

100001- Investigative Services

The Investigative Division is a major division within the Oklahoma State Bureau of Investigation (OSBI) with responsibility to conduct criminal investigations and to provide investigative support primarily by request of our statutory requestors. The types of investigations that we conduct include, but are not limited to, major violent crime investigations, unsolved crime/serial crime investigations, public corruption and white collar crime, officer involved shooting investigations, crime scene investigations, threats against public officials, major theft investigations, computer crime and internet crime against children. The Investigative Division is divided into seven (7) investigative regions; the Northwest Region, the North Central Region, the Northeast Region, the Southeast Region, the South Central Region and the Southwest Region with regional offices in Woodward, Stillwater, Tulsa, McAlester, Oklahoma City, and Duncan respectively and the Special Investigations Region comprised of Statewide units including Crime Scene Investigation (CSI) Unit, Special Investigations Unit (SIU), and the Internet Crimes Against Children (ICAC) Unit. The Oklahoma Information Fusion Center (OIFC), the Crimes Information Unit (CIU), and the Communications Unit provide investigative support.

1000040- Investigative Services- Fed Grant

Administration of Federal Grants for Investigations

3000001- Criminalistic Services

Criminalistics the Criminalistics Services Division is the full-service, accredited forensic crime laboratory system for the State of Oklahoma. The program supports law enforcement statewide through forensic services that aid in the investigation and prosecution of crime. Forensic analysis of criminal case evidence is provided to municipal, county, district, state, tribal and federal law enforcement agencies. Additional services include crime scene response requiring specialized latent print collection and analysis, expert testimony, and drug destruction. We also offer digital evidence services in our facilities at Edmond and Tulsa

3000040- Criminal Services- Fed Services

Administration of Federal Grants for Criminalistics

8000000/8000089- Information Services

This division is the central repository for all criminal records in Oklahoma and is responsible for collecting data ranging from statewide crime statistics to information for criminal history records of arrest and prosecution. Criminal history records are used by criminal justice agencies as well as non criminal justice agencies who employ or license persons in positions of trust. The division is divided into two sections: the Criminal Identification Section, and the Data Collection, Licensing and Reporting Section.

8000040- Information Services- Fed Grant

Administration of Federal Grants for Information Services

8800001-89- IT Services

Information technology is part of Support Services within the agency and is responsible for maintenance and support for all employees as well as major unique programs to support the diverse mission of the agency. Programmers develop systems to adapt to the ever changing needs of the bureau and the State. Supported programs include both internal and outward facing programs that provide access to OSBI services.

8804010-8804088- IT Services Fed Grants

Administration of Federal Grants for Information Technologies

9000001- Capital Improvement Project

Large scale projects as defined in Budget

FY'21 Budgeted Department Funding By Source

Dept.	Department Name	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
0100001	Administration			\$ 3,472,544			\$ 3,472,544
0100040	Administration-Grants		\$ 101,254				\$ 101,254
1000001	Investigations	\$ 10,014,333		\$ 4,474,513		\$ 25,681	\$ 14,514,527
1000040	Investigations-Grants		\$ 731,851				\$ 731,851
3000001	Criminalistics	\$ 4,758,878		\$ 9,101,142			\$ 13,860,020
3000040	Criminalistics-Grants		\$ 2,927,040				\$ 2,927,040
8000001	Information Services	\$ 1,153,629		\$ 2,205,031			\$ 3,358,660
8000089	Information Services-AFIS			\$ 1,757,871			\$ 1,757,871
8000040	Information Services-Grants		\$ 885,183				\$ 885,183
8800001	IT-Administration			\$ 29,648			\$ 29,648

Dept.	Department Name	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
8800010	IT-Investigation			\$ 192,595			\$ 192,595
8800030	IT-Criminalistics			\$ 659,638			\$ 659,638
8800080	IT-Information Svcs			\$ 53,781			\$ 53,781
8800088	IT-General			\$ 1,954,621			\$ 1,954,621
8800089	IT-AFIS			\$ 526,945			\$ 526,945
8804001	IT-Grants Administration						\$ -
8804010	IT Grants Investigations		\$ 130,344				\$ 130,344
8804030	IT Grants Criminalistics		\$ 14,170				\$ 14,170
8804080	IT-Grants General		\$ 772,557				\$ 772,557
8804088	IT-Grants AFIS		\$ 52,159				\$ 52,159
9000001	Capital Projects			\$ 260,000			\$ 260,000
Total		\$ 15,926,840	\$ 5,614,558	\$ 24,688,329	\$0.00	\$ 25,681	\$ 46,255,408

"Other" Funding: O.S. §74:150.18 Oklahoma Reward System

FY'21 Carryover by Funding Source

	Appropriations	Federal	Revolving	Local ¹	Other ²	Total
Carryover	\$0.00	\$0.00	\$ 3,424,010	\$0.00	\$0.00	\$ 3,424,010

What changes did the agency make between FY'20 and FY'21?

- 1.) Are there any services no longer provided because of budget cuts? No.
- 2.) What services are provided at a higher cost to the user? No.
- 3.) What services are still provided but with a slower response rate?

In FY 2020, OSBI continues to conduct functional assessments to increase efficiencies within the agency and reorganized its structure to lean agency operations. These efforts continue to allow OSBI to focus that savings towards the leading edge of its mission. OSBI remains understaffed. The OSBI is currently staffed with 90 agents, working towards optimal staffing of 132 agents. In FY 2021, the OSBI will again be asking for funding to add an additional 19 agents to bring our staffing level to an adequate number.

Low staffing of agents, due to budget constraints, has forced the OSBI to investigate fewer offenses in all areas. Large investigations, especially in the white collar/public corruption field are slowed in completion due to the volume of investigative leads and insufficient staffing to dedicate a sufficient number of investigators to a single case. In FY 2021, this is been readily apparent as the agency is investigating two major investigations that are entering their second year of investigation. The mandatory submittal of rape kits has doubled the number of kits that must be analyzed by OSBI Criminalists, which has significantly reduced the turnaround time. On any given day there are 70, or more Internet Crimes Against Children known cases that could be investigated. Oilfield theft, auto theft, cold case and digital evidence analysis units are so understaffed that there are large backlogs because manpower is insufficient to meet the needs of the state. Telephone call analysis by OSBI Analysts also have a large backlog and has forced them to the triage cases; working only the most heinous crimes. The additional 19 agents and other staff requested in FY 2021 would help to bring these critical services to a staffing level where effective enforcement efforts could be successful. We still provide forensic and investigative services in cold cases, but at a slower response. Low staffing causes delays in investigative response as well as laboratory examination results which, in some cases, delays the identification and arrest of violent suspects who may commit other crimes.

4.) Did the agency provide any pay raises that were not legislatively/statutorily required?

Yes, During FY 2020, adjustments were made to provide skill based compensation for polygraph examiners who were required to maintain a state license to provide a vital service to the agency and its requestors. On call compensation was added to those employees that are subject to call 24 hour per day call to be more in line with compensation given by other state law enforcement agencies. Equity/market adjustments were made to bring employees compensation to be more in line with their duties. All adjustments were made in conformance with merit rules and cabinet secretary approval. These adjustments were necessary to address retention issues and to bring equity to employees.

FY'22 Requested Funding By Department and Source

Dept.	Department Name	Appropriations	Federal	Revolving	Other ¹	Total	% Change
0100001	Administration	\$ 330,649		\$ 3,472,544		\$ 3,803,193	9.52%
0100040	Administration-Grants		\$ 101,254			\$ 101,254	0%
1000001	Investigations	\$ 13,755,805		\$ 4,474,513	\$ 25,681	\$ 18,255,999	25.78%
1000040	Investigations-Grants		\$ 731,851			\$ 731,851	0%
3000001	Criminalistics	\$ 7,520,453		\$ 9,101,142		\$ 16,621,595	19.92%
3000040	Criminalistics-Grants		\$ 2,927,040			\$ 2,927,040	0%
8000001	Information Services	\$ 7,525,711		\$ 2,205,031		\$ 9,730,742	189.72%
8000089	Information Services-AFIS			\$ 1,757,871		\$ 1,757,871	0%
8000040	Information Services-Grants		\$ 885,183			\$ 885,183	0%
8800001	IT-Administration			\$ 29,648		\$ 29,648	0%
8800010	IT-Investigation			\$ 192,595		\$ 192,595	0%
8800030	IT-Criminalistics			\$ 659,638		\$ 659,638	0%
8800080	IT-Information Svcs			\$ 53,781		\$ 53,781	0%
8800088	IT-General			\$ 1,954,621		\$ 1,954,621	0%
8800089	IT-AFIS			\$ 526,945		\$ 526,945	0%
8804001	IT-Grants Administration					\$ -	0%
8804010	IT Grants Investigations		\$ 130,344			\$ 130,344	0%
8804030	IT Grants Criminalistics		\$ 14,170			\$ 14,170	0%
8804080	IT-Grants General		\$ 772,557			\$ 772,557	0%
8804088	IT-Grants AFIS		\$ 52,159			\$ 52,159	0%
9000001	Capital Projects	\$ 550,000		\$ 260,000		\$ 810,000	211.54%
Total		\$ 29,682,618	\$ 5,614,558	\$ 24,688,329	\$ 25,681	\$ 60,011,186	29.74%

"Other" Funding: O.S. §74:150.18 Oklahoma Reward System

FY'22 Top Five Operational Appropriation Funding Requests

Priority	Request Description	Request Amount
Request 1:	To restore the funding lost in FY2020 general appropriation based on funding the previous year	\$ 1,253,283
Request 2:	Funding of Vacant and New Positions	\$ 2,952,495
Request 3:	Arrestee DNA program and Sexual Assault Kit Increases	\$ 1,500,000
Request 4:	Replacement Funding for Oklahoma Self-Defense Act	\$ 1,000,000
Request 5:	Vehicle Replacement Plan	\$ 500,000
Top Five Request Subtotal:		\$ 7,205,778
Total Increase above FY-21 Budget (including all requests)		\$ 13,755,778
Difference between Top Five requests and total requests:		\$ 6,550,000

Does the agency have any costs associated with the Pathfinder retirement system and federal employees?

Yes, for example in July 2020, we had 15 grant paid employees with Pathfinder retirement that the OSBI incurred a non-reimbursable cost of \$4,656.88 or an annual projected cost of \$55,872 that is not reimbursable from federal grants.

How would the agency be affected by receiving the same appropriation for FY '22 as was received in FY '21? (Flat/ 0% change)

It would slow our ability to implement our 2025 vision and impede investigation efforts throughout the state by maintaining excessive workloads on agents and criminalists. The OSBI was forced to suspend hiring of 12 positions throughout the agency. Those positions would remain unfilled and understaffed units performance would be degraded.

How would the agency handle a 2% appropriation reduction in FY '22?

Approx \$318,537 reduction. It would slow our ability to implement our 2025 vision and impede investigation efforts throughout the state by maintaining excessive workloads on agents and criminalists. The OSBI was forced to suspend hiring of 12 positions throughout the agency. Those positions would remain unfilled and understaffed units performance would be degraded.

What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?

Description of request in order of priority	Appropriated Amount	Submitted to LRCPC?
Priority 1 Reroof the HQ Building. The roof has reached end of life expectancy	\$500,000	Yes
Priority 2 Replace roof FSC, The roof has reached end of life expectancy	\$500,000	Yes
Priority 3 HQ & FSC parking lot overlay	\$500,000	Yes

Federal Funds

CFDA	Federal Program Name	Agency Dept. #	FY 21 budgeted	FY 20	FY 19	FY 18	FY 17
16.543	OK Internet Crimes Against children Task Force	1000040	\$ 429,895	\$ 401,908	\$ 372,734	\$ 424,739	
16.550	State Justice Statistics Program for Statistical Analysis Centers	0100040	\$ 183,354	\$ 92,764	\$ 24,087	\$ 32,391	
16.554	NCHIP Disposition Reporting Project	8000040	\$ 383,448	\$ 167,654	\$ 190,102	\$ 273,909	
16.560	Coverdell Formula & Discretionary Grant - Training, Recertification and Implantation	3000040	\$ 0	\$ 67,100	\$ 0	\$ 0	
16.575	VOCA OSBI-004	3000040	\$ 130,096	\$ 102,644	\$ 96,211	\$ 95,997	
16.741	The Development and Implementation of Felony Arrestee Sample Collection and processing Program for Inclusion in the CODIS Database	8000040	\$ 228,552	\$ 716,426	\$ 249,003	\$ 0	
16.741	Forensic DNA Backlog Reduction Program	3000040	\$ 721,613	\$ 534,335	\$ 603,060	\$ 356,071	
16.742	Coverdell Formula & Discretionary Grant - Overtime, Training and Recertification	3000040	\$ 1,379,145	\$ 132,560	\$ 52,440	\$ 61,434	
16.813	NARIP - State Repository Criminal History Record and NCIS Improvement	8000040	\$ 1,305,215	\$ 1,347,922	\$ 629,077	\$ 552,568	
16.820	Hair Comparison Case Review Project (Post-Conviction DNA Testing)	3000040	\$ 19,399	\$ 382,463	\$ 1,670	\$ 0	
20.616	OSBI Toxicology Testing Improvement	3000040	\$ 428,505	\$ 265,567	\$ 184,362	\$ 150,252	
97.073	OKOHS - 2017 OASIS/OKLeX/IJ #4	1000040	\$ 78,775	\$ 66,518	\$ 7,599	\$ 37,879	
97.073	Fusion Center Analysts	1000040	\$ 326,561	\$ 428,487	\$ 386,641	\$ 315,947	
Total			\$ 5,614,558	\$ 4,706,348	\$ 2,796,986	\$ 2,301,187	

Federal Government Impact

- 1.) How much federal money received by the agency is tied to a mandate by the Federal Government? None
- 2.) Are any of those funds inadequate to pay for the federal mandate? No.
- 3.) What would the consequences be of ending all of the federal funded programs for your agency?
- Significant. In FY21, 12% of the OSBI's operation budget is from federal grants. These federal grants provide a major percentage of funding for several programs: the Internet Crimes Against Children Task Force; the Oklahoma Information Fusion Center; the DNA/CODIS discipline; development and implementation of several law enforcement information sharing networks; and, a number of other programs that receive a less significant portion of their operation costs in federal dollars. If federal grant funding ended, it would have a dramatic negative impact and would require realignment of agency funding. Some of these services would be reduced or eliminated.
- 4.) How will your agency be affected by federal budget cuts in the coming fiscal year?
- Federal Grant cuts are not expected, but are unknown at this time
- 5.) Has the agency requested any additional federal earmarks or increases? No.

FY'21 Budgeted FTE

Division	Division Name	Supervisors	Classified	Unclassified	\$0-\$35K	\$35K-\$70K	\$70K+
1	Administration	10	23	13	7	22	7
10	Investigations	23	125	6		42	89
30	Criminalistics	19	87	10	5	31	61
80	Information Services	10	52	10	25	34	3
88	IT-Administration	1		11		8	3
Total		63	287	50	37	137	163

FTE History

Division	Division Name	2021 Budgeted	2020	2019	2017	2012
1	Administration	36	36	36	50.33	37.2
10	Investigations	131	134	118	96.15	115.8
30	Criminalistics	97	102	98	93	80.7
80	Information Services	62	68	81	61	67.1
88	IT-Administration	11	0		0	18.5
Total		337	340	333	301	319

Performance Measure Review

	FY 20	FY 19	FY 18	FY 17	FY 16
Administration					
Accounts Receivable	1%	1%	1%	1%	1%
Travel Reimbursements	99%	99%	99%	99%	100%
Account Payable Claims	98%	98%	98%	100%	100%
Contract and Lease Renewals		98%	99%	98%	98%
Investigative Services					
OSBI Violent Crime Clearance Rate	82%	79%	82%	72%	
Crime Scene Investigation Unit Development Plan		80%	100%		
Criminalistic Services					
The measure will be the number of Corrective Action Reports (CARs) issued due to incorrect reporting of results.	200%	0%	300%	300%	300%
The average rating on the Witness Critique forms completed by peers, court officials, and law enforcement personnel for testimony provided by employees	100%	99%	100%	100%	100%
Proficiency Tests	9810%	9920%	99%	98%	97%
The number of lab/evidence facilities maintaining full accreditation through ANAB without sanctions Closed Lawton in Fy18	6	6	6	6	6
Measure will be the number of disciplines meeting or exceeding its set goal.	3 of 6	3 of 6	3 of 5		
Information Services					
The % of reporting agencies reporting in SIBRS. The % of the population covered by a SIBRS reporting agency.	92.1 / 69.1	90.6 / 67.4	89.4 / 50.8		
% of SDA completed applications without exceptions that were approved within 45 days	95%	95%	64%		
Electronic requests for Criminal History Record information for non criminal justice purposes	83%	55%	55%		
The measure is the percent of criminal arrest fingerprints received	95%	93%	90%	91%	91%
Track % rejected Electronic Fingerprints	5%	5%	5%	7%	4%

Revolving Funds			
	FY'18-20 Avg. Revs.	FY'18-20 Avg. Expend.	June '20 Bal.
200: OSBI Revolving Fund			
Revenue sources: state appropriations, federal grants, and assessments levied to the fund pursuant to law. Fund uses: maintenance and operation of AFIS; purchase, renovation, or leasing of buildings; upgrading laboratory equipment and other capital expenditures; equipment and training of law enforcement agencies.	\$16,441,534	\$15,421,219	\$4,107,268
210: AFIS Revolving Fund			
Revenue sources: proceeds from seized assets. Fund uses: upgrading firearms laboratory services of the OSBI criminalistics laboratory.	\$4,171,962	\$3,980,506	\$1,015,175
220: Forensic Science Revolving Fund			
Revenue sources: state funds, federal funds, other grants, court fees. Fund uses: agency operations— salaries/training/overhead; capital expenses; forensic science services; equipment purchases; destruction of seized property or chemicals.	\$4,434,013	\$3,818,496	\$2,129,510