

**FY 2026 Budget Performance Review  
350 - Oklahoma Historical Society**

Version Revision 01  
Lead Administrator: Trait Thompson

Date submitted 10/24/2024  
Lead Financial Officer: Gabby Hosek

**Agency Mission**

Collect, preserve, and share the history and culture of the state of Oklahoma and its people.

**Division and Program Descriptions**

Note: Please define any acronyms used in program descriptions.

**Division or Program Number and Name**

Administration - Encompasses the following divisions: Finance, Legislative, General Admin Purchasing, Human Resources, Strategic Initiatives, Mail/Supply, Fleet Management, Surplus

Preservation - Operation of the State Historic Preservation Office.

Museums & Sites - Encompasses the following major areas: Sites, Museums, Historic Homes, the Oklahoma Museum of History, OKPOP Museum, Will Rogers Memorial Museum, and White Hair Memorial

Research - Operation of the Research Division housed at the Oklahoma History Center. This includes, but is not limited to; the research library, archives, newspapers and photos, and the Gateway to Oklahoma History

Membership & Development - Encompasses Development, which oversees the annual giving campaign and awards banquet, Membership, which oversees the membership program and membership relations, and the publications division which produces the Chronicles of Oklahoma

OHC Building Services - Oversees the maintenance and security of the agency's main building, the Oklahoma History Center, which houses the flagship museum, collections, research library and archives, Preservation office, and administrative offices

IT - All agency IT purchases/leases and services provided by OMES.

**FY'25 Budgeted Department Funding By Source**

Dept. #	Department Name	Appropriations	Federal	Revolving	Local <sup>1</sup>	Other <sup>2</sup>	Total
1000001	Administration	\$8,529,047	\$0	\$70,164	\$0	\$0	\$8,599,211
1000002	Communications	\$427,004	\$0	\$10,736	\$0	\$50,082	\$487,822
2000001	Preservation	\$386,399	\$1,039,701	\$4,500	\$0	\$0	\$1,430,600
3000001	Museums & Sites	\$3,317,264	\$0	\$6,611,593	\$0	\$157,136	\$10,085,993
3000002	Oklahoma Museum of History	\$991,422	\$0	\$691,300	\$0	\$97,580	\$1,780,302
3000003	OKPOP	\$0	\$0	\$1,091,691	\$0	\$0	\$1,091,691
3000004	Will Rogers Museum	\$562,873	\$0	\$3,335,711	\$0	\$57,563	\$3,956,147
3000005	White Hair Memorial Museum	\$0	\$0	\$0	\$0	\$118,994	\$118,994
4000001	Research	\$1,561,536	\$0	\$99,020	\$0	\$161,848	\$1,822,404
5000001	Membership & Development	\$98,397	\$0	\$349,882	\$0	\$49,822	\$498,101
6000001	OHC Building Services	\$834,541	\$0	\$923,584	\$0	\$5,873	\$1,763,998
8800011	IT - Administration	\$455,411	\$0	\$0	\$0	\$0	\$455,411
8800012	IT - Communications	\$11,691	\$0	\$0	\$0	\$0	\$11,691
8800021	IT - Preservation	\$0	\$5,394	\$0	\$0	\$0	\$5,394
8800031	IT - Museums & Sites	\$8,830	\$10,000	\$48,200	\$0	\$0	\$67,030
8800032	IT - Oklahoma Museum of History	\$18,172	\$0	\$20,276	\$0	\$225	\$38,673
8800033	IT - OKPOP	\$0	\$0	\$41,045	\$0	\$0	\$41,045
8800034	IT - Will Rogers Museum	\$14,956	\$0	\$349	\$0	\$0	\$15,305
8800035	IT - White Hair Memorial Museum	\$0	\$0	\$0	\$0	\$4,155	\$4,155
8800041	IT - Research	\$47,197	\$0	\$116,768	\$0	\$3,600	\$167,565
8800051	IT - Membership & Development	\$753	\$0	\$15,974	\$0	\$9,095	\$25,822
8800061	IT - OHC Building Services	\$15,565	\$0	\$0	\$0	\$0	\$15,565
<b>Total</b>		<b>\$17,281,058</b>	<b>\$1,055,095</b>	<b>\$13,430,793</b>	<b>\$0</b>	<b>\$715,973</b>	<b>\$32,482,919</b>

1. Please describe source of Local funding not included in other categories: N/A

2. Please describe source(s) and % of total of "Other" funding if applicable for each department: Other funds include donations, grants, and endowment distributions

**Balances of Appropriated Funds from Prior Fiscal Years**

3-digit Class Fund #	Class Fund Name	GA Bill # and Section #	Fiscal Year of Original Appropriation	Original Appropriation Amount (\$)	Total Expended Amount as of 8/31/2024 (\$)	Balance as of 8/31/2024 (\$)
193	General Appropriations	SB1040 Section 102	2023	\$13,966,665	\$13,727,906	\$238,759
194	General Appropriations	HB1004x Section 106	2024	\$37,997,230	\$19,410,339	\$18,586,891
<b>Total remaining prior year appropriation balance:</b>						<b>\$18,825,650</b>

Report appropriations that have existing balances from all prior fiscal years at the 3-digit class fund number (i.e. 193, 194). Do not report carryover class funds separately.

Include appropriations located in disbursing funds. Report PREP, but not ARPA/SRF, appropriations.

What changes did the agency make between FY'24 and FY'25?	
1.) Are there any services no longer provided because of budget cuts?	No
2.) What services are provided at a higher cost to the user?	Event rental fees
3.) What services are still provided but with a slower response rate?	None
4.) Did the agency provide any pay raises that were not legislatively/statutorily required?	The OHS received \$1M in appropriations during 2024 session for the purpose of providing pay raises that were implemented in the first quarter of FY25

Appropriation Increase Review					
Appropriation Increase Purpose	Appropriation Increases (Additional to Agency Base Appropriation)			Expenditures	
	FY 2023	FY 2024	Total Amount Received FY 2023-2024	Total Expenditure of Increase as of 6/30/2024	If funds have not been spent, please explain why.
FTE restoration	\$500,000		\$500,000	\$500,000	
Debt service for bond/LCF	\$1,400,000	\$900,000	\$2,300,000	\$2,300,000	
Affiliate site payment increases		\$204,000	\$204,000	\$204,000	
<b>Total:</b>	<b>\$1,900,000</b>	<b>\$1,104,000</b>	<b>\$3,004,000</b>	<b>\$3,004,000</b>	

List appropriation increases that the agency has received in the prior two years. List amounts received in each year. Include PREP, but not ARPA/SRF, appropriations.

FY'26 Requested Funding By Department and Source							
Dept. #	Department Name	Appropriations	Federal	Revolving	Other <sup>1</sup>	Total	% Change
1000001	Administration	\$7,029,047	\$0	\$70,164	\$0	\$7,099,211	-17.44%
1000002	Communications	\$427,004	\$0	\$10,736	\$50,082	\$487,822	0.00%
2000001	Preservation	\$386,399	\$1,039,701	\$4,500	\$0	\$1,430,600	0.00%
3000001	Museums & Sites	\$3,317,264	\$0	\$6,611,593	\$157,136	\$10,085,993	0.00%
3000002	Oklahoma Museum of History	\$991,422	\$0	\$691,300	\$97,580	\$1,780,302	0.00%
3000003	OKPOP	\$0	\$0	\$1,091,691	\$0	\$1,091,691	0.00%
3000004	Will Rogers Museum	\$562,873	\$0	\$3,335,711	\$57,563	\$3,956,147	0.00%
3000005	White Hair Memorial Museum	\$0	\$0	\$0	\$118,994	\$118,994	0.00%
4000001	Research	\$1,561,536	\$0	\$99,020	\$161,848	\$1,822,404	0.00%
5000001	Membership & Development	\$98,397	\$0	\$349,882	\$49,822	\$498,101	0.00%
6000001	OHC Building Services	\$4,334,541	\$0	\$923,584	\$5,873	\$5,263,998	198.41%
8800011	IT - Administration	\$455,411	\$0	\$0	\$0	\$455,411	0.00%
8800012	IT - Communications	\$11,691	\$0	\$0	\$0	\$11,691	0.00%
8800021	IT - Preservation	\$0	\$5,394	\$0	\$0	\$5,394	0.00%
8800031	IT - Museums & Sites	\$8,830	\$10,000	\$48,200	\$0	\$67,030	0.00%
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8800061	IT - OHC Building Services	\$15,565	\$0	\$0	\$0	\$15,565	0.00%
<b>Total</b>		<b>\$19,281,058</b>	<b>\$1,055,095</b>	<b>\$13,430,793</b>	<b>\$715,973</b>	<b>\$34,482,919</b>	<b>6.16%</b>

1. Please describe source(s) and % of total of "Other" funding for each department:

FY'26 Top Five Operational Appropriated Funding Increase Requests				
Request by Priority	Request Description	Is this a Supplemental Request? (Yes/No)	Timeframe (One-Time or Recurring)	Appropriation Request Increase Amount (\$)
Request 1:	HVAC & Climate Control Equipment Replacement	No	One-Time	\$3,500,000
Request 2:	Increased Property & IT Costs	Yes	One-Time	\$233,869
<b>Top Five Request Subtotal:</b>				<b>\$3,733,869</b>
<b>Total Increase above FY-25 Budget (including all requests)</b>				<b>\$3,733,869</b>
Difference between Top Five requests and total requests:				\$0

What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?		
Description of requested increase in order of priority	Needed State Funding for Project (\$)	Submitted to LRCPC or OCAMP? (Yes/No)
Priority 1 N/A		
Priority 2		

List any requests for new construction from the Legacy Capital Fund		
Description of requested increase in order of priority	Needed State Funding for Project (\$)	Submitted to LRCPC? (Yes/No)
Priority 1 N/A		
Priority 2		

Does the agency have any costs associated with the Pathfinder retirement system and federal employees?
Yes - federal/state split for personnel in the preservation division is 60/40

How would the agency be affected by receiving the same appropriation for FY '26 as was received in FY '25? (Flat/ 0% change)
For recurring funds, services would remain relatively unchanged; For one-time fund request, maintenance costs to maintain outdated equipment would likely increase and we'd be at greater risk for outdated equipment failing, putting our archives and collections at risk

How would the agency handle a 2% appropriation reduction in FY '26?
We would likely have to eliminate the awarding of Heritage preservation grants, reduce recent funding increases to affiliate sites, and reduce operations and hours at field sites

Is the agency seeking any fee increases for FY '26?		
Description of requested increase in order of priority	Fee Increase Request (\$)	Statutory change required? (Yes/No)
Increase 1 N/A		
Increase 2		

Federal Funds							
CFDA	Federal Program Name	Agency Dept. #	FY 25 budget (\$)	FY 24 actuals (\$)	FY 23 actuals (\$)	FY 22 actuals (\$)	FY 24 budgeted FTE (#)
15.904	Historic Preservation Grant-in-Aid	2000001	\$1,039,701.00	\$559,530.00	\$1,145,050.00	\$799,744.00	11

Federal Government Impact	
<b>1.) How much federal money received by the agency is tied to a mandate by the Federal Government?</b>	100%
<b>2.) Are any of those funds inadequate to pay for the federal mandate?</b>	No
<b>3.) What would the consequences be of ending all of the federal funded programs for your agency?</b>	The result would be the elimination for the Office of Historic Preservation, which is the contractual partner of the National Park Service to evaluate the impact of federal undertakings on historical resources. The environmental clearance for some oil and gas well sites, highway projects, housing projects, national bank construction, tax credits, and federal grants would fall to the Historic Advisory Council in Washington, D.C. and result in lengthy delays in utilizing federal funds or requiring federal permits.
<b>4.) How will your agency be affected by federal budget cuts in the coming fiscal year?</b>	Federal budget cuts could reduce preservation grants to local cities, reduce the number of historic surveys that speed the review process, and reduce the staff, which would slow all services delivered by the SHPO staff.
<b>5.) Has the agency requested any additional federal earmarks or increases?</b>	The OHS has not requested any additional federal earmarks or increases.

FY 2025 Budgeted FTE							
Division #	Division Name	Supervisors	Non-Supervisors	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$100K	\$100K+
10	Administration	6	16	2	13	4	3
20	Preservation	4	8	2	9	0	1
30	Museums & Sites	24	90	39	69	6	0
40	Research	4	27	11	18	0	2
50	Membership & Development	1	3	0	4	0	0
60	OHC Building Services	4	9	0	13	0	0
<b>Total</b>		<b>43</b>	<b>153</b>	<b>54</b>	<b>126</b>	<b>10</b>	<b>6</b>

FTE History by Fiscal Year							
Division #	Division Name	FY 2025 Budgeted	FY 2025 YTD	FY 2024	FY 2023	FY 2022	FY 2016
	Administration (changed to 10 in FY23 - no longer using this 1 division)	N/A	N/A	N/A	N/A	12.0	13.0
10	Administration (Communications added to division in FY24)	22.0	21	19.0	15.0	N/A	N/A
20	Preservation	12.0	10.0	11.0	10.0	10.0	10.0
30	Museums & Sites (changed from 10 in FY23 - was not used previously)	110.0	99.0	114.0	88.0	81.0	84.0
40	Research	31.0	29.0	30.0	20.0	21.0	27.0
50	Membership & Development (Separated from admin in FY23 and Communications in FY24)	4.0	4.0	4.0	11.0	N/A	N/A
60	OHC Building Services (new division in FY24, separated from Museums & Sites)	13.0	13.0	11.0	N/A	N/A	N/A
<b>Total</b>		<b>192.0</b>	<b>176.0</b>	<b>189.0</b>	<b>144.0</b>	<b>124.0</b>	<b>134.0</b>

Performance Measure Review					
	FY 2024	FY 2023	FY 2022	FY 2021	FY 2020
<b>Administration</b>					
Professional Development of Staff (House)	2,568	1,121	2,064	751	805
Website Visits	7,372,454	7,025,870	7,069,603	7,181,941	6,957,258
Social media views	N/A	7,771,232	6,216,986	4,973,589	N/A
Social media followers (changed from views in FY2024)	135,060	N/A	N/A	N/A	N/A
Youtube Views (new in FY2024)	1,149,032	N/A	N/A	N/A	N/A
<b>Preservation</b>					
Additions to Oklahoma Landmarks Inventory (changed collection point in FY2023)	N/A	N/A	1,832	2,500	4,996
Visits to Oklahoma Landmarks Inventory (new in FY2023)	28,148	200	N/A	N/A	N/A
Resources nominated to the National Register (changed collection point in FY2023)	N/A	N/A	25	24	24
Properties listed on National Register of Historic Places (new in FY2023)	12	7	N/A	N/A	N/A
Local preservation programs (changed collection point in FY2023)	N/A	N/A	27	13	32
Properties evaluated for significant archaeological or historic resources (new in FY2023)	10,550	7,793	N/A	N/A	N/A
Federal projects reviewed for section 106	3,246	3,534	3,796	3,082	5,219
Consultations made	3,750	5,250	3,955	3,752	4,158
<b>Museums &amp; Sites</b>					
Artifacts received	3,203	4,881	2,184	4,557	1,508
Museum visitors	112,973	99,219	114,675	130,130	282,609
History Day student and teacher participants	7,439	7,002	6,880	6,597	7,530
Major exhibits opened (1,200 soft and over)	9	11	3	12	12
Community events hosted at OHS facilities	879	953	1,109	533	3,610
Volunteer hours	32,245	35,925	33,036	32,158	42,581
<b>Research</b>					
Photographs received (combined with newspapers in FY2023)	N/A	N/A	11,580	23,256	25,821
Newspaper titles received (combined with photographs in FY2023)	N/A	N/A	107	263	263
Photographs & Newspapers received (combined collection point in FY2023)	2,283	10,017	N/A	N/A	N/A
Research patrons (began including online patrons in FY2023)	2,036,580	2,183,712	50,136	42,580	45,117
Publications released	97	98	36	90	90
Pages of collections digitized and placed online (separated in FY2023)	N/A	N/A	190,190	150,000	235,102
Items/pages digitized (separated collection point from 'placed online' in FY2023)	473,534	310,067	N/A	N/A	N/A
Items/pages placed online (separated collection point from 'digitized' in FY2023)	105,638	122,234	N/A	N/A	N/A
Research requests processed	28,307	14,176	20,992	11,305	11,700

Revolving Funds (200 Series Funds)			
	FY'22-24 Avg. Revenues	FY'22-24 Avg. Expenditures	June '24 Balance
<b>Fund: Fund Number, Fund Name</b>			
20000 - OHS Main Revolving Fund	\$3,599,664	\$2,730,127	\$1,243,469
21500 - Civil Rights Trail Revolving Fund	\$0	\$0	\$0
22500 - Sales/Use Tax Revolving Fund	\$1,595,952	\$1,415,480	\$810,402
24100 - Tulsa Race Massacre Revolving Fund	\$0	\$1,466,983	\$0
25500 - LCFA HB1009x OHS Facilities	\$8,500,000	\$516,305	\$5,155,406
27100 - OK Museum of Popular Culture Revolving Fund	\$18,000,000	\$0	\$18,000,000
29000 - Will Rogers Memorial Revolving Fund	\$205,000	\$205,592	\$847,939

FY 2025 Current Employee Telework Summary						
Agency Location / Address	City	County	Full-time and Part-time Employees (#)			
			Onsite (5 days onsite, rarely remote)	Hybrid (2-4 days onsite weekly)	Remote (1 day or less weekly onsite)	Total Employees
800 Nazih Zuhdi Drive	Oklahoma City	Oklahoma	110	7	0	117
1100 Memorial Drive	Altus	Jackson	2	0	0	2
507 S 4th Street	Enid	Garfield	4	1	0	5
701 Monument Road	Ponca City	Kay	2	0	0	2
2229 W Gary Blvd	Clinton	Custer	5	0	0	5
406 E Oklahoma Ave	Guthrie	Logan	4	0	0	4
896 N 4375 Road	Fort Towson	Choctaw	5	0	0	5
18154 First Street	Spiro	Le Flore	2	0	0	2
19479 East Murrell Home Road	Park Hill	Cherokee	4	0	0	4
1141 Pawnee Bill Road	Pawnee	Pawnee	7	0	0	7
4628 State Highway 8	Aline	Alfalfa	1	0	0	1
423159 E 1030 Road	Checotah	McIntosh	5	0	0	5
1720 West Will Rogers Blvd	Claremore	Rogers	16	0	0	16
422 N Main Street	Tulsa	Tulsa	4	0	0	4
907 N Garrison Ave	Fort Gibson	Muskogee	6	0	0	6
305 North Price Avenue	Hominy	Osage	1	0	0	1
<b>Total Agency Employees</b>						<b>186</b>