

## Department of Rehabilitation Services (805)

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FY'18 Projected Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
Adm (Support Services)	\$255,650	\$0	\$0	\$0	\$8,887,382	\$9,143,032
Voc Rehab/Visual Serv	\$14,046,707	\$44,678,654	\$25,000	\$0	\$2,558,609	\$61,308,970
OK School for the Blind	\$6,842,776	\$0	\$133,029	\$0	\$334,106	\$7,309,911
OK School for the Deaf	\$8,418,498	\$0	\$455,000	\$0	\$349,144	\$9,222,642
Disability Determ Div	\$0	\$51,570,400	\$0	\$0	\$0	\$51,570,400
						\$0
<b>Total</b>	<b>\$29,563,631</b>	<b>\$96,249,054</b>	<b>\$613,029</b>	<b>\$0</b>	<b>\$12,129,241</b>	<b>\$138,554,955</b>

\*Source and % of Other Total: VR/VS FY17 GRF Restored 1.6%; VR/VS state carryover 8.4%; VR/VS federal carryover 4.1%; VR/VS donations existing cash .5%; VR/VS Interpreter Certification existing cash .1%; VR/VS Deaf Blind Eq-FCC 1.1%; VR/VS Business Enterprise Program vendor benefits 4.1%; VR/VS inter-agency 1.0%; VR/VS United We Ride existing cash .04%; VR/VS NPS Pilot .16%; OSB state carryover .6%; OSB Revolving Fund 212 existing cash .3%; OSB ERate .2%; OSB misc .1%; OSB inter-agency 1.5%; OSD state carryover 1.2%; OSD ERate .1%; OSD misc .1%; OSD inter-agency 1.5%; Support Services credit card participation .1%; Support Services indirect cost recovery 73.2%

FY'17 Carryover by Funding Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
FY'17 Carryover	\$0	\$0	\$0	\$0	\$1,843,943	\$1,843,943
FY'17 GRF Restored FY18					\$192,166	\$192,166

\*Source and % of Other Total: VR/VS FY17 GRF Restored 9.4%; VR/VS state carryover 50.1%; VR/VS federal carryover 24.6%; VR/VS donations existing cash 2.7%; VR/VS Interpreter Certification existing cash .3%; VR/VS United We Ride existing cash .3%; OSB state carryover 3.4%; OSB Revolving Fund 212 existing cash 1.8%; OSD state carryover 7.4%

What Changes did the Agency Make between FY'17 and FY'18?	
<p><b>1.) Are there any services no longer provided because of budget cuts?</b> Services continue to be provided for existing clients with barriers to employment. Through order of selection, new applicants are placed on a wait list for services.</p>	
<p><b>2.) What services are provided at a higher cost to the user?</b> DRS is not permitted to cap or limit services needed by current clients in order to reach their employment goals. Instead DRS must control costs, implement state budget reductions and absorb inflationary increases in goods and services by delaying services to new applicants starting with those whose disabilities are determined to be least significant.</p>	
<p><b>3.) What services are still provided but with a slower response rate?</b> All priority groups were closed during SFY-17 and new applicants were placed on a wait list for services. In SFY-18 year-to-date, 1003 applicants have been moved off the Priority Group 1 wait list to receive services.</p>	
<p><b>4.) Did the agency provide any pay raises that were not legislatively/statutorily required? If so, please provide a detailed description in a separate document.</b> DRS processed a minimal number of pay raises this past year for the following: competitive promotion to new position, skill based pay upon receiving CRC certification, unclassified appointments/adjustments primarily for DDD Medical Consultants; and career progressions primarily for DDD which is 100% federally funded.</p>	

FY'19 Requested Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Other	Total	% Change
Adm (Support Services)	\$255,650	\$0	\$0	\$8,887,382	\$9,143,032	0.0%
Voc Rehab/Visual Serv	\$15,259,982	\$45,178,654	\$86,500	\$783,834	\$61,308,970	0.0%
OK School for the Blind	\$7,812,776	\$0	\$169,029	\$228,106	\$8,209,911	12.3%
OK School for the Deaf	\$9,868,498	\$0	\$455,000	\$199,144	\$10,522,642	14.1%
Disability Determ Div	\$0	\$51,570,400	\$0	\$0	\$51,570,400	0.0%
<b>Total</b>	<b>\$33,196,906</b>	<b>\$96,749,054</b>	<b>\$710,529</b>	<b>\$10,098,466</b>	<b>\$140,754,955</b>	<b>1.6%</b>

\*Source and % of Other Total: VR/VS Deaf Blind Eq-FCC 1.3%; VR/VS Business Enterprise Program vendor benefits 4.95%; VR/VS Inter-Agency 1.2%; VR/VS United We Ride .05%; VR/VS NPS Pilot .2%; OSB ERate .3%; OSB misc .1%; OSB Inter-Agency 1.9%; OSD ERate .1%; OSD misc .1%; OSD Inter-Agency 1.8%; Support Services credit card participation .1%; Support Services indirect cost recovery 87.9%

**FY'19 Top Five Appropriation Funding Requests**

	<b>\$ Amount</b>
OSB - Restore appropriations and allow for economic adjustments	\$900,000
OSD - Restore appropriations and allow for economic adjustments	\$1,300,000
<b>Total Increase above FY-19 Request</b>	<b>\$ 2,200,000</b>

**How would the agency handle a 2% appropriation reduction in FY'19?**

Because we must provide a 21.3% funding match to be eligible to receive the 78.7% allotment of federal funds under Basic Support, a 2% loss of state appropriations would result in forfeiting appx. \$198,000 federal funds, incurring a maintenance of effort (MOE) penalty of appx. \$53,000, plus forfeiting federal indirect cost recovery dollars. The following actions would be taken:

- 1 Vacancy/turnover savings
- 2 Reduce travel, supplies, printing, and equipment

**How would the agency handle a 4% appropriation reduction in FY'19?**

A 4% loss in state appropriations would result in forfeiting appx. \$1 million in federal funds, incurring a maintenance of effort (MOE) penalty of appx. \$284,000, plus forfeiting federal indirect cost recovery dollars. The following actions would be taken in addition to those mentioned above:

- 1 Reduce/eliminate summer school/summer camps
- 2 Reduce/eliminate building/campus maintenance
- 3 Eliminate remodeling blind vendor stands
- 4 Decrease client services

**How would the agency handle a 6% appropriation reduction in FY'19?**

A 6% loss in state appropriations would result in forfeiting appx. \$1.9 million in federal funds, incurring a maintenance of effort (MOE) penalty of appx.\$514,000, plus forfeiting federal indirect cost recovery dollars. The following actions would be taken in addition to those mentioned above:

- 1 Reduce staff levels (30 positions)

**Is the agency seeking any fee increases for FY'18?**

	<b>\$ Amount</b>
Interpreter Certification-Annual Renewal	from \$40 to \$50 per occurrence
Interpreter Certification-Performance Evaluation	from \$100 to \$125 per occurrence
Interpreter Certification-Reinstatement	new fee \$100 per occurrence

**What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?**

OSD - Multi Purpose Safe Room \$450,000  
 OSB - Instructional Activity Center \$4,000,000

**Federal Government Impact**

**1.) How much federal money received by the agency is tied to a mandate by the Federal Government?**

The money received for Basic Support is part of an entitlement grant that supports the activities of the 1973 Rehabilitation Act. The level of support provided to the State of Oklahoma is 78.7% with a 21.3% State match. Funds supporting the Independent Living and Independent Living for the Older Blind are provided at a level of 90% with a 10% State match. Supported Employment funds are provided to serve the most severely disabled, with a 10% state match required on 50% of the award set aside for youth.

The guiding legislation for this program IS The Rehabilitation Act of 1973 as amended. This legislation was reauthorized in June 2014 as the Workforce Improvement and Opportunity Act. Much of the core functions for the program have not changed in whole, however, the agency is working locally, regionally and nationally with partners to interpret and implement the new regulations.

The Social Security Administration utilizes a Designated State Unit to adjudicate disability claims. The Department of Rehabilitation Services is the DSU for the SSA and the federal funding level is 100%.

**2.) Are any of those funds inadequate to pay for the federal mandate?**

SSA funds DRS's Disability Determination Division based on caseload work. The funding from SSA is adequate. As for Basic Support, Independent Living, Independent Living for the Older Blind, and Supported Employment, the funding is not adequate. According to the latest census data, there are 620,252 Oklahomans with disabilities. When all priority groups are open, DRS is able to serve about 18,000 cases for the year; however, that number decreases when order of selection is in place.

**3.) What would the consequences be of ending all of the federal funded programs for your agency?**

Individuals with disabilities would not receive services provided by DRS. The scope of services includes the daily support provided through the social security disability insurance program and the training or re-training to become employed. Either program provides vital services to support and restore individual's lives as they work to overcome any limitation as a result of their disability.

**4.) How will your agency be affected by federal budget cuts in the coming fiscal year?**

The ratio of available funding is \$4 federal dollars to every \$1 dollar of state matching funds. Increased funding maximizes services to Oklahomans with disabilities, enhancing their opportunity to become self-sufficient through working and becoming independent in their homes and communities. This means more Oklahomans can terminate their dependence on state and federal programs and move toward becoming taxpayers, which positively impacts the stability of the Oklahoma economy. The Basic Support Federal Grant for SFY-2018 is expected to be approximately \$41.7 million. The increase in state appropriations for SFY-18 will enable the Title I Vocational Rehabilitation program to meet the required state match for both FFY-2017 and FFY-2018. A Maintenance of Effort (MOE) penalty of \$607,234 will be assessed during FY-2018 due to decreases in FFY-2017 expenditures. DRS will apply for a waiver of the MOE penalty, but at this time a waiver has not been granted. DRS anticipates being able to meet and stabilize the Maintenance of Effort (MOE) requirement for federal fiscal years 2018 on to avoid future penalties.

**5.) Has the agency requested any additional federal earmarks or increases?**

Federal funds are contingent upon the State of Oklahoma providing the minimum 21.3% funding match to be eligible to receive the full 78.7% allotment of federal funding. State appropriations are pivotal in maximizing the amount of federal funding available to serve disabled Oklahomans who want to lead independent lives through employment.

DRS recognizes that continuity of services is critical to success. DRS has maintained a wide array of partnerships to maximize opportunities to bridge gaps and improve opportunities. The Agency continues to work with other state agencies to coordinate services to common participants and to improve efficiencies. The Agency is an active participant in the Oklahoma Workforce System as well as the Governor's Council on Workforce. The goal of the partnerships is to better prepare individuals with disabilities to meet the needs of employers. Administratively, DRS is continuing to work towards improving efficiencies by participating in the IT consolidation efforts with OMES and active participation in the DISCUSS workgroup for the Health and Human Services Cabinet.

**Division and Program Descriptions**

**Administrative Services (Support Services)**

Support Services provides administrative and programmatic support for the Agency including financial services, human resources, purchasing, contracts, property standards.

**Division of Vocational Rehabilitation**

The Division of Vocational Rehabilitation (DVR) is the employment agency for Oklahomans with disabilities. DVR provides vocational rehabilitation services for individuals needing support to enter careers of their choice. As a result, thousands whose disabilities were barriers to employment become taxpayers each year, eliminating or reducing their need for disability benefits and social assistance. DVR includes three career planning centers, a transition school to work program, Deaf and Hard of Hearing Program, coordination with the American Indian Vocational Rehabilitation program, and outreach to minority and underserved populations.

**Division of Visual Services**

The Division of Visual Services (DVS) offers vocational rehabilitation services to thousands of blind and visually impaired Oklahomans each year to help them enter the workforce. In addition to quality employment services, DVS programs include the Business Enterprise Program (vending facilities), the Oklahoma Library for the Blind and Physically Handicapped, a Rehabilitation Technology Lab, and Older Blind Independent Living Program, Rehabilitation Teaching Services for the visually impaired, and a transition school to work program. Consumers enjoy an enhanced quality of life as a result of the multiple services provided by this division.

**Oklahoma Library for the Blind and Physically Handicapped**

Oklahoma Library for the Blind and Physically Handicapped is a unit within the Visual Services Division which provides circulation of books on tape, Braille and large print books, periodicals and other materials to blind adults and children, digital recordings of books, ordering and circulating Braille textbooks and educational materials to blind and visually impaired children in public schools.

Library operations are primarily funded through state appropriations. The Library may qualify for certain federal grants as they are available. The state is eligible for money for Braille textbooks through Federal Quota funds, which are set aside through the American Printing House for the Blind for eligible students. Hundreds of children are eligible for textbooks purchased through Federal Quota funds each school year.

**Oklahoma School for the Blind**

The Oklahoma School for the Blind (OSB) is a residential school in Muskogee that offers education options for children who are blind or visually impaired, ages two through twenty-one. Residential, day and summer school students are served each year. OSB has a residential capacity of 114.

OSB provides an educational program to assist students to be equipped for life-long learning, responsible citizenship and productive employment in an ever-changing society. In addition to meeting state curriculum requirements, the following expanded curriculum is provided to each student at OSB: Daily Living Skills Training; Braille and Abacus Instruction, Use of Adaptive Equipment, Tactile Graphic Skills, Mobility and Orientation Training; Assistive Technology Training and Low Vision training as per requirements of the National Agenda for the Education of Children and Youth with Visual Impairments organization. OSB provides services to school systems, students and families in many Oklahoma counties.

**Outreach Program**

Outreach services provided evaluations to children from birth to age twenty-one, in-service training programs and recommendations for adaptations and modifications to the child's educational environment. OSB provided direct services, consultations and evaluations, contacts of families, contacts with schools, and contacts with organizations.

**Oklahoma School for the Deaf**

The Oklahoma School for the Deaf (OSD) is a residential school that offers educational options for deaf children ages two through twenty-one. The campus occupies a 37 1/2 acre site in Sulphur, Oklahoma and includes a residential capacity of 154. Residential and day students on campus are served each year, as well as providing two satellite preschool programs.

**Outreach Program**

Outreach services provide evaluations to children from age two to twenty-one, in-service training programs for local school district staff and make recommendations for adaptations and modifications to the child's educational environment. OSD provided direct services to deaf or hearing-impaired students, evaluation services, contacts of families, and contacts with hearing-impaired organizations.

**Disability Determination Division**

The Disability Determination Division (DDD) provides determination of medical eligibility for Social Security Disability and Supplemental Security Income Programs. Disability examiner staff obtain medical and vocational information on the person applying for disability benefits and decide if the person meets the medical eligibility criteria.

**FY'19 Budgeted FTE**

	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$
Adm (Support Services)	26.0	60.0	16.0	9.0	53.0	14.0
Voc Rehab/Visual Serv	60.0	341.0	26.0	166.0	193.0	8.0
OK School for the Blind	12.0	53.0	37.5	52.5	35.0	3.0
OK School for the Deaf	16.0	69.0	51.0	74.0	42.0	4.0
Disability Determ Div	38.0	311.0	72.1	7.0	324.0	52.1
<b>Total</b>	<b>152.0</b>	<b>834.0</b>	<b>202.6</b>	<b>308.5</b>	<b>647.0</b>	<b>81.1</b>

**FTE History**

	2018 Budgeted	2017	2014	2011	2007
Adm (Support Services)	76.0	66.7	60.7	87.3	71.5
Voc Rehab/Visual Serv	367.0	350.8	379.7	375.5	356.3
OK School for the Blind	90.5	82.5	87.6	89.0	101.0
OK School for the Deaf	120.0	108.2	121.4	126.3	134.2
Disability Determ Div	383.1	330.9	280.2	328.6	203.4
<b>Total</b>	<b>1,036.6</b>	<b>939.1</b>	<b>929.6</b>	<b>1,006.7</b>	<b>866.4</b>

Performance Measure Review						
	FY'17	FY'16	FY'15	FY'14	FY'13	
<b>Division of Vocational Rehabilitation/Visual Services</b>						
* 1. Clients served	11,765	12,954	13,074	12,869		13,184
2. Program applications	6,212	7,773	7,177	6,646		5,786
3. Employment plans completed	2,830	5,188	4,718	4,587		3,668
4. Employment outcomes achieved	2,014	2,125	2,300	2,200		2,241
5. Average yearly earnings	\$ 22,212	\$ 20,957	\$ 20,406	\$ 19,343	\$	18,854
6. Average cost of services per client	\$ 11,817	\$ 10,942	\$ 10,476	\$ 10,329	\$	10,533
7. Average yearly taxes paid	\$ 3,332	\$ 3,144	\$ 3,061	\$ 2,901	\$	2,828
<b>Oklahoma Library for the Blind and Physically Handicapped</b>						
<b>1. Services Provided</b>						
A. OLBPH patrons	4,945	4,884	4,655	4,873		4,915
B. Books circulated daily to patrons	797	959	802	868		892
C. Books received weekly by patrons	3,664	3,825	4,010	4,340		4,458
D. Daily inquiries	120	160	160	160		165
<b>2. Accessible Instructional Materials (AIM) Center</b>						
A. Children served	924	767	595	969		919
B. Average days for child to receive in-house books	2	2	2	2		1
C. Average days for child to receive ordered Braille	10	10	14	18		60
D. Average days for child to receive ordered large print	8	8	8	8		10
E. Total books/items in collection	13,148	13,600	18,298	20,609		23,653
F. New Braille books purchased	78	161	34	15		15
G. New large print books purchased	222	419	414	63		569
H. New A&E's purchased	3,959	4,280	3,745	2,755		3,497
<b>3. Federal Quota Funds (Previous School Year)</b>						
A. Children eligible for textbooks]	323	760	832	767		760
B. Funding	\$ 205,336	\$ 212,115	\$ 248,310	\$ 254,369	\$	258,619
<b>Oklahoma School for the Blind</b>						
1. Numbers of seniors	10	8	8	12		10
2. Seniors graduating	10	8	8	12		10
3. Graduation rate at OSB	100%	100%	100%	100%		100%
4. Number of students taking the ACT	14	12	8	9		9
5. Average ACT score	14	18	19	18		18
<b>6. Post graduate summary</b>						
a. Currently attending college/ Vo-tech	1	6	2	4		6
b. Employed	3	1	5	3		2
c. Unemployed (includes stay-at-home housewives)	6	1	1	5		2
d. VR/VS Transition program	0	0	0	0		0
e. Unavailable for survey	0	0	0	0		0
<b>7. School census</b>						
a. Residential students	59	60	55	51		49
b. Day students	30	31	38	36		45
c. Students enrolled for the year	89	91	93	87		94
d. Counties served	52	52	31	41		55
e. Students with multiple disabilities	12	12	15	15		15
f. Teacher to student ratio	1 to 5	1 to 5	1 to 5	1 to 5		1 to 4
g. Direct care specialist to student ratio	1 to 6	1 to 6	1 to 6	1 to 6		1 to 6
h. Summer school students	62	67	65	60		62
i. Days of summer school	10	24	24	15		15
<b>8. Outreach program</b>						
a. Direct services	2,487	2,856	2,036	2,775		2,552
b. Consultations and evaluations	280	288	288	277		283
c. Services to families	151	296	220	145		446
d. Services to schools	1708	1094	490	374		636
e. Services to organizations	628	1475	1094	1810		1556

<b>Oklahoma School for the Deaf</b>					
1. Numbers of seniors	8	19	11	12	21
2. Seniors graduating	8	19	11	12	21
3. Graduation rate at OSD	100.0%	100.0%	100.0%	100.0%	100.0%
4. Number of students taking the ACT	7	12	11	4	7
5. Average ACT score	15	15	17	15	14
6. Post graduate summary					
a. Currently attending college/ Vo-tech	3	9	4	3	6
b. Employed	4	2	2	1	5
c. Unemployed (includes stay-at-home housewives)	1	6	5	5	5
d. VR/VS Transition program	0	0	0	0	0
e. Unavailable for survey	0	2	0	3	5
7. School census					
a. Residential students	73	99	100	74	83
b. Day students	72	71	77	85	101
c. Students enrolled for the year	145	170	177	159	184
d. Counties served	69	67	51	54	57
e. Students w/multiple disabilities	5	2	2	3	3
f. Teacher to student ratio	1 to 5	1 to 6	1 to 6	1 to 6	1 to 6
g. Direct care specialist to student ratio	1 to 4	1 to 9	1 to 9	1 to 9	1 to 9
h. Summer school students	52	70	72	76	111
i. Days of summer school	6	5	10	10	18
j. Satellite preschool programs	2	2	2	2	2
k. Students in satellite preschool programs		23	22	26	33
8. Outreach program					
a. Direct services	32,606	34,447	32,553	29,010	27,959
b. Consultations and evaluations	3,170	3,385	3,229	14,254	2,842
c. Services to families	15,851	16,894	15,953	11,352	11,368
d. Services to schools	10,998	11,392	10,767	9,536	10,436
e. Services to organizations	2,587	2,776	2,604	2,368	3,313
<b>Disability Determination Division (DDD)</b>					
1. Budgeted workload	92,867	90,825	96,843	87,479	80,707
2. Disability benefits cases completed	98,973	92,506	97,190	87,479	83,229
3. Processed budgeted workload	106.6%	101.9%	100.4%	100.0%	103.1%
4. Performance indicators					
a. Decision accuracy rate Oklahoma	94.9%	99.1%	97.9%	98.6%	96.1%
b. Decision accuracy rate national	94.5%	97.8%	97.7%	96.3%	95.9%
c. Processing time (days of receipt)	87.3	81.0	90.2	88.5	95.2

<b>Revolving Funds (200 Series Funds)</b>			
	<b>FY'15-17 Avg. Revenues</b>	<b>FY'15-17 Avg. Expenditures</b>	<b>June '17 Balance</b>
<b>Revolving Fund 205</b> <b>School for the Blind/Deaf Revolving Fund</b> Tax refund donation fund for OSB and OSD	\$0	\$0	\$21,661
<b>Revolving Fund 212</b> <b>OK School for the Blind Revolving Fund</b> Provides medical and special educational services for OSB	\$24,705	\$41,603	\$82,738
<b>Revolving Fund 213</b> <b>Oklahoma School for the Deaf Revolving Fund</b> Provides medical and special educational services for OSD	\$50,616	\$59,440	\$325,775
<b>Revolving Fund 216</b> <b>Donation Fund</b> Donations for OSB, OSD, OK Library for the Blind, and DVR/DVS	\$67,924	\$103,726	\$488,616
<b>Revolving Fund 218</b> <b>Interpreter Certification Fund</b> Provides financial support for the Interpreter Certification Program. Revenue is from fees.	\$18,202	\$21,572	\$19,333
<b>Revolving Fund 235</b> <b>Telecommunications for Hearing Impaired Fund</b> Funds adaptive equipment and hearing aids for deaf and	\$492,315	\$488,116	\$426,048

hearing impaired individuals, primarily senior citizens. Revenue is from declining telecommunications tax on land lines.			
<b>Total All Funds</b>	<b>\$653,762</b>	<b>\$714,457</b>	<b>\$1,364,172</b>