

FY 2025 Budget Perform

29600 - Ethics Com

Version Revision 01
 Lead Administrator: LeeAnne Bruce Boone

Agency Missio

The Oklahoma Ethics Commission is constitutionally required to enact civil laws (called Ethics Rules) of ethical conduct for: s referenda, including establishing civil penalties for violations of the Rules. The Commission may also offer binding interpret prosecution in District Court or settlement. The Commission has limited jurisdiction over conduct of campaigns and financia

Division and Program D

Note: Please define any acronyms used in program descriptions.

Rule Promulgation and Advisory Opinions

The Commission is the primary entity required to enact the civil laws of Oklahoma called Ethics Rules concerning the ethical officers; and (4) state employees. The process is set forth in the Constitution and requires public hearing before the Commis resolution, a joint resolution that passes both Houses of the legislature must be presented to the Governor who has the oppo Rules. However, the interpretation of how the Rules apply is constitutionally assigned to the Commission through advisory c

Enforcement

The Commission is Constitutionally required to investigate alleged violations of its Rules. The enforcement programs prelimi Commission staff to ensure complaints meet the requirements in the Rules. All Complaints are presented to the Commission violations through documentary and testimonial evidence, issues Notices of Allegations, provides an opportunity to respond Civil Lawsuit.

Compliance and Administrative Hearings

The Commission requires disclosure and filing of campaign finance activity for state elective office, lobbyist expenditures, fin provides feedback, assesses fees for late filings, and provides for administrative hearings on the assessment of fees.

Resources and Materials

This division is responsible for developing and maintaining resources, including Annotated Rules, a Compilation of Constituti devlops and maintains educational and assistive materials such as Guides tailored to different regulated entity, checklists, c

Political Subdivision Enforcement (mandated but not implemented due to lack of funding)

SB 1745 (2014) created the political subdivision enforcement division within the Commission to be funded by the Political Su Local Government Campaign Finance and Financial Disclosure Act, concerning campaigns for elective office for all 77 counti jurisdiction assigned to the Commission includes filing of financial disclosures for certain political subdivision officials as well

FY'24 Budgeted Department F

Dept. #	Department Name	Appropriations
1000010	General Operations	\$684,433
8800020	Administrative Information Services	\$3,524
Total		\$687,957

1. Please describe source of Local funding not included in other categories:
2. Please describe source(s) and % of total of "Other" funding if applicable for each department:

FY'23 Carryover by Fund

Class Fund #	Carryover Class Fund Name	Appropriations

1. Please describe source of Local funding not included in other categories:
2. Please describe source(s) and % of total of "Other" funding if applicable:

What changes did the agency make b

- 1.) Are there any services no longer provided because of budget cuts? n/a
- 2.) What services are provided at a higher cost to the user? n/a
- 3.) What services are still provided but with a slower response rate? Unknown impac
- 4.) Did the agency provide any pay raises that were not legislatively/statutorily required? General Counsel was promoted to Deputy Director/Gener

FY'25 Requested Funding By Dep

Dept. #	Department Name	Appropriations
1000010	General Operations	\$476,673
8800020	Administrative Information Services	\$300,000
Total		\$776,673

1. Please describe source(s) and % of total of "Other" funding for each department:

FY'25 Top Five Operational Appropr

Request by Priority	Request Description
Request 1:	operating
Request 2:	Reporting System
Request 3:	Director of Compliance
Request 4:	Additional Compliance position
Request 5:	Political Subdivision Enforcement Division
Total Increase above FY-24 Budget (including all requests)	
Difference between Top Five requests and total requests:	

Does the agency have any costs associated with the Pathfin

N/A

How would the agency be affected by receiving the same appropriati

Further delay in processing reports and investigations/compliance reviews, but largest concern is lack of funding for The Gu

Further delay in processing reports and investigations/compliance reviews, but largest concern is lack of funding for the CU

How would the agency handle a 2% appro

Unknown at this time, but likely continue to hold recently vacated position.

Is the agency seeking any fee in

- Increase 1
- Increase 2
- Increase 3

What are the agency's top 2-3 capital or technolo

Description of request in order of priority

- Priority 1
- Priority 2
- Priority 3

Federal Fund

CFDA	Federal Program Name	Agency Dept. #
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Federal Government

1.) How much federal money received by the agency is tied to a mandate by the Federal Government?

N/A

2.) Are any of those funds inadequate to pay for the federal mandate?

3.) What would the consequences be of ending all of the federal funded programs for your agency?

N/A

4.) How will your agency be affected by federal budget cuts in the coming fiscal year?

N/A

5.) Has the agency requested any additional federal earmarks or increases?

N/A

FY 2024 Budgete

Division #	Division Name	Supervisors
10	General Operations	2
88	Administrative Information Services	1
Total		3

FTE History by Fiscal Year		
Division #	Division Name	FY 2024 Budgeted
10	General Operations	6.0
88	Administrative Information Services	1.0
Total		7.0

Performance Measure	
Program Name	

Revolving Funds (200 Series)	
<i>Please provide fund number, fund name, description, and revenue source</i>	
Fund number: Fund name	
<i>Describe fund purpose and revenue source</i>	
HB 2745 limited 200 fund revenue to \$150,000 beginning in FY20. June receipts are transferred to fund in July.	
Beginning in FY22 HB 2897 allows excess revenue over \$150,00 in 200 fund receipts to be deposited in the 211 fund. Revenue for the FY is capped at \$200,000.	

FY 2024 Current Employee Teleworking	
<i>List each agency location, then report the number of employees associated with that location in the teleworking categories indicated. Use "remote location" to account for remote employees not associated with a site. Use actual current employees (headcount), not budgeted or actual</i>	
Agency Location / Address	City
State Capitol, G-27	Oklahoma City

Finance Review

Commission

Date submitted 11/29/2023
Lead Financial Officer: LeeAnne Bruce Boone

Function

state officers, state employees, campaigns for elective state office, and campaigns for initiatives and amendments of its Rules. The Commission investigates alleged violations of its Rules which may result in public disclosure at the political subdivision level.

Descriptions

conduct of: (1) Campaigns for elective state office; (2) Campaigns for initiative and referenda; (3) state action promulgates Rules. Those Rules are sent to the legislature who may reject the Rules through a joint resolution. For effective Rules, the Commission or legislature may modify those Rules which are binding on the Commission.

Commissioner verifies information contained in complaints filed by individuals outside of Commissioners and staff to determine whether to open a formal complaint, if opened, the Commission investigates such allegations, and ultimately determines whether to prosecute those violations in District Court via a writ.

Financial disclosures, scholarship forms, etc. This division assists filers in completing reports, reviews filings and

regulatory provisions, statutes, and Ethics Rules concerning the Ethics Laws in Oklahoma. This Division also provides communications, and education programs offered on either an ad hoc or routine basis.

Subdivision Enforcement Fund also created by SB 1745 (2014). This division is responsible for regulation of the fees, approximately 40 municipalities, all independent school districts, and all technology center districts. The fund. This division has never been funded.

Funding By Source

Federal	Revolving	Local ¹	Other ²	Total
	\$178,006			\$862,439
	\$152,336			\$155,860
				\$0
\$0	\$330,342	\$0	\$0	\$1,018,299

Funding Source

Federal	Revolving	Local ¹	Other ²	Total
				\$0
				\$0
				\$0

between FY'23 and FY'24?

ct

ral Counsel position, with increase in salary.

Department and Source				
Federal	Revolving	Other ¹	Total	% Change
\$0	\$178,006	\$0	\$654,679	-24.09%
\$0	\$152,336	\$0	\$452,336	190.22%
\$0	\$330,342	\$0	\$1,107,015	8.71%

ation Funding Requests

	Appropriation Request Amount (\$)
	\$149,273
	\$1,200,000
	\$97,400
	\$80,000
	\$150,000
Top Five Request Subtotal:	\$1,676,673
	\$ 1,676,673
	\$0

der retirement system and federal employees?

on for FY '25 as was received in FY '24? (Flat/ 0% change)

ardian System and possible return to paper filing system

