



J.M Davis Memorial Commission

FY 2025 Budget Hearing Presentation

Submitted by: Jason Schubert, Interim Executive Director

Jason Schubert

Interim Executive Director



The J.M. Davis Arms and Historical Museum houses, preserves, and exhibits the historic collection J.M. Davis and other similar historical artifacts for the educational benefit of the public.

Founded in 1965, this agency now encompasses the following divisions:
10-Museum Operations and ISD DP-Data Processing.

Agency Vision, Mission and Core Values

Vision: To reach new audiences on the history of arms and how they were and continue to be tools for mankind.

Mission: The Mission of the J.M. Davis Memorial Commission is to house, preserve, display and update the unique collections of firearms and historical artifacts collected by Mr. John Monroe Davis and to provide an historical and educational experience for the viewing public.

Core Values: A service to the public, tourist attraction for the state of Oklahoma and an advocacy for the collection.



Accomplishments

Top accomplishments for FY 2023 – FY 2024

- 1) Install LED lighting throughout the Museum to further preserve the artifacts and potentially save money on utility costs.
- 2) Repair, update and install air purification system on museum HVAC units.



Challenges

Top Challenges (current & upcoming years)

- 1) Maintenance on a 54-year-old building that is used 6 days a week.
- 2) Obtaining funding to update the museum's 600 display cases.
- 3) Obtaining funding for future employees.
- 4) Obtaining funding to promote the museum for tourism and Route 66 marketing.
- 5) Expanding youth programs.



Savings & Efficiencies (Current or Planned)

Savings or Efficiency Name	Brief description of how savings were achieved	Savings in Unit of Measurement*	FY 2023 (Actual \$ Savings)	FY 2024 (Projected \$ Savings)	FY 2025 (Projected \$ Savings)
<i>Utilities Expenses</i>	<i>Installing LED lighting units throughout the Museum</i>	<i>Dollars</i>	<i>\$0</i>	<i>\$3,000</i>	<i>\$6,000</i>

* Hours, FTE, square feet, etc.



Agency Goals and Key Performance Metrics

	Goal	Metric	FY 22 Actuals	FY 23 Actuals	FY 24 Target	FY 25 Target
1	Increase visitation	Number of people	13,122	9,564*	12,000	14,000
2						
3						
4						
5						

* Museum was closed for LED installation at a loss of approximately 2,500 visitors.



Projects for FY 2024 - 2025

Projects

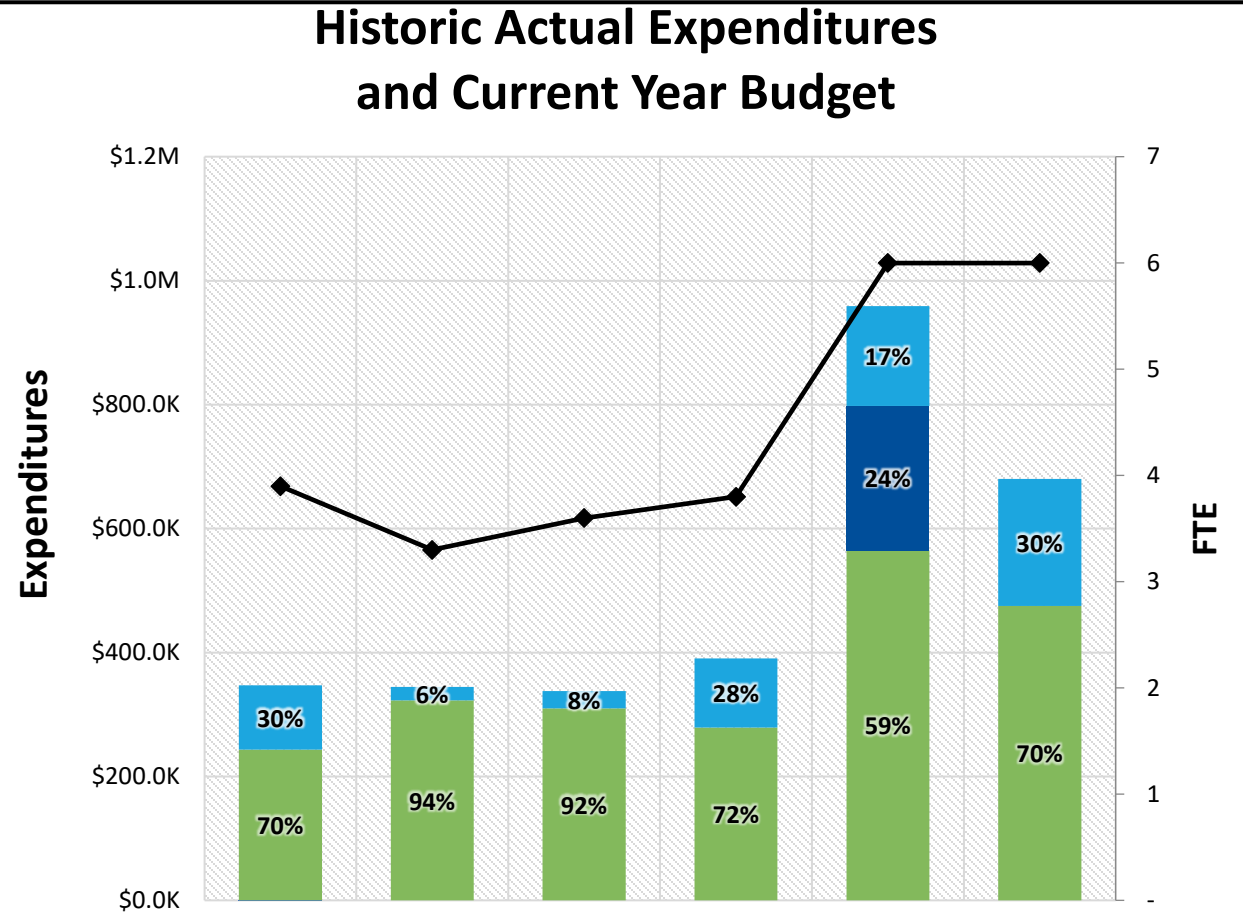
- 1) Work closely with state tourism department and the state's Route 66 Centennial committee for marketing and promotional efforts.
- 2) Installation of electronic Shooting Gallery to teach firearms safety, accuracy, and entertainment.
- 3) Remedy past deferred maintenance.
- 4) Replace old artifact storage boxes with archivally-sound storage boxes.



Historic Actual Expenditures (FY 2019-23) and Current Year Budget (FY 2024)

Explanation of Significant Changes and Trends

FY2023 change was due to LED conversion project that involved State Appropriated money, Federal Grant money, and outside donations placed in our Revolving Fund.



	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024 Budget
■ Appropriated	\$243.3K	\$322.9K	\$310.0K	\$279.2K	\$565.2K	\$475.0K
■ Revolving	\$103.7K	\$21.9K	\$27.9K	\$111.2K	\$160.9K	\$205.0K
■ Federal					\$232.9K	
Total	\$347.0K	\$344.8K	\$337.9K	\$390.4K	\$959.0K	\$680.0K
— FTE	4	3	4	4	6	6



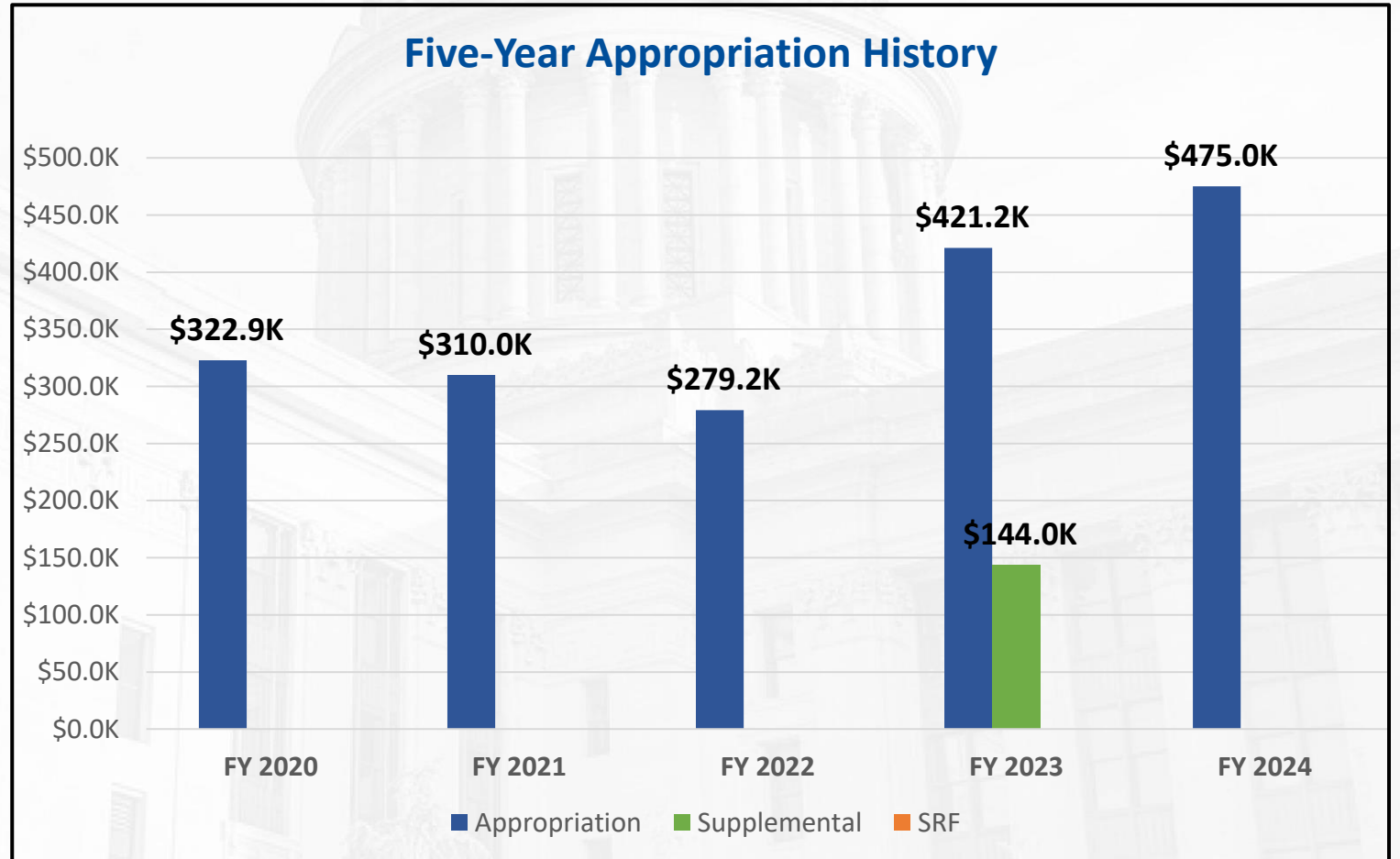


FY 2024 Budgeted Full Time Equivalents (FTE)

	FY 2024 Budgeted FTE
Total FTE	5.8
Supervisor FTE	1
Supervisors to Total FTE Ratio (%)	18.9%

Appropriation History

Fiscal Year	Legislated Appropriation (\$) (Includes supplementals and SRF/ARPA.)
FY 2020	\$322,900
FY 2021	\$310,000
FY 2022	\$279,200
FY 2023	\$565,200
FY 2024	\$475,000



*Includes Supplemental and Statewide Recovery Fund (ARPA) appropriations.



Financial Resource Analysis

Carryover	FY 2020	FY 2021	FY 2022	FY 2023
Total appropriated carryover amount expended (\$)	\$16,126.71	\$2,472.41	\$67,936.93	\$42,978.02

Historical Cash Balances	FY 2020	FY 2021	FY 2022	FY 2023
Year End Revolving Fund Cash Balances <i>(All Revolving Funds)</i>	\$86,843.87	\$137,162.00	\$112,387.48	\$131,599.28

Class Fund # <i>(Unrestricted only)</i>	Class Fund Name <i>(Unrestricted only)</i>	Current cash balance (\$)
200	Revolving	\$27,921.54
205	Endowment	\$20,365.05
#		\$
#		\$
#		\$
#		\$
Total Current Unrestricted Fund Cash balance:		\$

Fiscal Year	Agency's plan to deploy unrestricted cash (including amounts):
FY 2024	Remedy past deferred maintenance. Replace old artifact storage boxes with archivally-sound storage boxes.
FY 2025	Increase advertising and Public Outreach.
FY 2026	Increase advertising and Public Outreach.



Unrestricted funds are those that are not limited by state or federal law, rule, regulation, other legally binding method, or donor restriction.

FY 2022 Incremental Appropriation Review

<i>Purpose of appropriation increase / decrease</i>	<i>Amount of increase or decrease (\$)</i>	<i>Included in FY24 appropriation? (Yes/No)</i>	<i>If yes, included in appropriation for same purpose? (Yes/No)</i>	<i>If not included for same purpose, please explain.</i>
FY 2022				
No Adjustments	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
Total adjustment	\$			



**Do not include SRF / ARPA appropriation increases.*

FY 2023 Incremental Appropriation Review

<i>Purpose of appropriation increase / decrease</i>	<i>Amount of increase or decrease (\$)</i>	<i>Included in FY24 appropriation? (Yes/No)</i>	<i>If yes, included in appropriation for same purpose? (Yes/No)</i>	<i>If not included for same purpose, please explain.</i>
FY 2023				
LED Lighting Installation	\$42,000	No		Project was completed in FY2023.
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
Total adjustment	\$			



**Do not include SRF / ARPA appropriation increases.*

FY 2024 Incremental Appropriation Review

<i>Purpose of appropriation increase / decrease</i>	<i>Amount of increase or decrease (\$)</i>	<i>Does this need to be included in your FY 2025 appropriation? (Yes/No)</i>	<i>If yes, included in appropriation for same purpose? (Yes/No)</i>	<i>If not included for same purpose, please explain.</i>
FY 2024				
No Adjustments	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
	\$			
Total adjustment	\$			



**Do not include SRF / ARPA appropriation increases.*

Budget & Supplemental Request Summary

Request Name		FY 2025 Appropriated Request Amount (\$) {or FY 2024 for Supplementals}	Type of Request: Operating, One-time, or Supplemental
1	Maintenance & Materials	100,000	Operating
2	Increase in Services	5,000	Operating
3			
4			
5			



(1) Budget Request

Maintenance & Materials

Type: Operating

\$ 100,000 for FY 2025

Years of deferred maintenance to the agency's physical structure and materials need to be remedied with several, small internal projects.



(2) Budget Request

Maintenance & Materials

Type: Operating

\$ 5,000 for FY 2025

Increase in service costs.

